



Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

F.No. IPU-7/Online Counselling/ 2019/12594

Dated: 13/7/2019

EXTENDED SCHEDULE FOR SUBMISSION OF COUNSELLING PARTICIPATION FEES, FOR ALL CET/NATIONAL LEVEL TESTS (AS APPLICABLE) QUALIFIED CANDIDATES (ALL CATEGORIES) AND ALSO VERIFICATION OF DOCUMENTS FOR RESERVED CATEGORY CANDIDATES FOR ADMISSIONS TO PROGRAMMES/COURSES THROUGH ONLINE COUNSELLING ACADEMIC SESSION 2019-20

This is in reference and continuation of Schedule No. IPU-7/Online Counselling/2019/12521, dated 09.07.2019. The Schedule of Online Counselling for admissions for the following programmes i.e submission of counselling participation fees, as enumerated in **Section 11.2 of Admission Brochure Part 'A' for academic session 2019-20 at (page 73) "Submission of Counselling Participation fee"** for all CET/National Level Tests (as applicable) qualified candidates (ALL CATEGORIES) and who had already submitted their applications forms as enumerated in **Section 1.7 of Admission Brochure Part 'A' for academic session 2019-20 at (page 8) "Application Form Fee"**. The submission of counselling participation fee and Verification is extended for the mentioned programmes:-

S.No	CET Code	Name of Programme
1	101	MBA
2	105	MCA
3	106	MA (MC)
4	111	M.Sc (EM)
5	112	LLM
6	113	MA (English)
7	114	BCA
8	115	B.Sc (H) Nursing
9	116	MBA (IT)
10	118	MA (Criminology)
11	119	M.Sc (Forensic Science)
12	120	M.Ed
13	121	BA LLB / BBA LLB

NOTE: 1. For Details candidates are requested to refer the Admission Brochure for Academic Session 2019-20.

2. Registration is Mandatory for all CET/National Level Tests (as applicable) qualified candidates as Lists notified for the Programme/Course for participating in Online Counselling/Admission.

3. Schedule for choice / preferences filling for Colleges / Institutes for admission in a programme/course and further process will be displayed separately.

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14	122	B.Ed
15	123	M.Sc (BCN)
16	124	BPT/BPO/ BOT /BASLP/B.Sc (MLT)
17	125	BBA
18	126	BA (JMC)
19	127	BHMCT
20	128	LE-B.Tech (Diploma)
21	130	B.Tech (Bio-Tech)
22	131	B.Tech
23	141	MAHM-MCPHM
24	145	M.Sc (NRM)
25	146	B.Com (H)
26	159	B.Ed. (Spl Edu)
27	162	MA (Economics)
28	163	MCA (LE)
29	184	BA (English)
30	197	BA (Economics)
31	198	M.Sc (Nursing)

Registration in Process from 09.07.2019

All CET/National Level Tests(as applicable) qualified candidates as per Lists notified for respective programmes and who wish to participate in online counselling for mentioned CETs AT PAGE-1 and PAGE-2 must register (i.e by payment of INR 1,000/- towards participation fee and Registration)

S.No.	Activity	Starting Date	Closing Date
1.	(a) Payment of Counselling Participation Fee of Rs. 1000/- through Net Banking/Credit Card and Debit Card	09.07.2019 (onwards 5.00 p.m)	16.07.2019 (upto 3.00 pm)
2	Registration by candidates after payment of Participation Fee of Rs.1,000/-	09.07.2019 after payment of fee	16.07.2019 (upto 5.00 pm)

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3	<p>Verification of documents for reserved category candidates of registered candidates (i.e SC/STOBC/JKM/PH/Sikh Minority/Muslim Minority/Jain Minority/ Defence Priority /ARMY/ Unreserved and EWS) at designated venue , GGSIP University).</p> <p>** There is no seat of Outside Delhi OBC, therefore Outside Delhi OBC category candidate need not come for verification at Designated centre, they will automatically be considered as Outside Delhi General.</p> <p>OBC Seats are available only in Government Institutions.</p> <p>University Appendices for Defence Category, Physically Handicapped, Quota, Minority Candidates, Sikh Minority Community, and other appendices are available on University website www.ipu.ac.in and ipuadmissions.nic.in. Part B of Admission Brochure for Academic Session 2019-20.</p> <p>The candidates must carry Payment confirmation slip and appendix of the University along with relevant original reserved category certificates, all marksheets and certificate in original from 10th (or equivalent onwards for verification and report to the Designated Centre.</p> <p>The reserved category candidates who fails to report for verification at the Designated centre as per notified schedule will forfeit his/her right for that category and will automatically be converted to General Category as per University rules.</p>	10.07.2019 (from 02.00 p.m to 5.00pm)	17.07.2019 (10.00am to 5.00pm)
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Documents required at the time of reporting of reserved category candidates at the Designated Venue for verification of documents

- Registration slip (photocopy)
- Admit Card of CET-2019 (photocopy)
- All candidates shall bring all marksheets and certificate in original from 10th (or equivalent) onwards for verification. One set of photocopies of certificates, attested by gazetted office or self attested is to be submitted and shall be retained

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by the University. In the absence of mandatory documents of proof of eligibility for admission in programme, the candidature shall be cancelled.

- (d) In case of students who have passed the qualifying examination through distance/open education system of any recognized University/ board/ institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from the University imparting open/distance education certifying the location of the study centre.

Important Instruction:

- (a) All the candidates who have qualified in Common Entrance Test (CET) / National Level Test during Academic Session 2019-20 and are desirous to seek admission, are hereby informed that the submission of non refundable Counselling Participation Fee of Rs. 1,000 (One thousand) within the schedule time is mandatory.
- (b) Registration by the candidates who have paid the Counselling Participation Fee within the scheduled time in mandatory.
- (c) Verification of documents for reserved category within the scheduled time is mandatory.

3. General Instructions

- (a) The detailed instructions about the online counselling, User Manual, FAQ is available on the University website www.ipu.ac.in & www.ipuadmissions.nic.in. Candidates are advised to go through the details thoroughly at these sites before registration. This information shall be available before the start of the online counselling. Aspirants / candidates should keep seeing the University website(S) in this regard.
- (b) The candidates must read the conditions of eligibility as given in the Admission Brochure carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the fees.
- (c) It is the sole responsibility of the candidate to ensure that they fulfil the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or untrue the admission to the programme shall be cancelled and the fees will be forfeited.

NOTE: 1. For Details candidates are requested to refer the Admission Brochure for Academic Session 2019-20.

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- (d) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for submission of online application during the last minute.

2. Submission of Counselling Participation Fee

- (a) Candidate has to deposit a fee Rs.1000/- plus charges as applicable, as one time (non refundable) Counselling Participation Fee, as per the schedule for each CET Code. The taxes and charges applicable has to be paid by the candidates and is non-refundable.
- (b) For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website [http:// www.ipuadmissions.nic.in](http://www.ipuadmissions.nic.in) and select the option for “payment of counselling participation fee”, enter CET details viz CET Roll No, Date of Birth and Mobile Number.

3. Registration

- (a) After confirmation of receipt of the Counselling Participation Fee, for the specific CET code for which the candidate has qualified and paid the fees, candidate has to register within the Registration period notified on the website.
- (b) In case of Payment of Fee through Challan, candidate can register only after two working days of cash deposited in any branch of Indian Bank.
- (c) For Registration, candidate has to enter CET details in the admission website ([http:// www.ipuadmissions.nic.in](http://www.ipuadmissions.nic.in)) and after authentication, the candidate has to enter his/her personal / academic / contact details (with address, mobile no. & email-id)
- (d) During the Registration process, the candidate will get login ID and password.
- (e) It is in the interest of the candidate to remember the password and keep it confidential, to avoid misuse by others for which University will not be responsible.
- (f) Change password: The candidates can also change the password if required using the change Password menu.
- (g) In case the candidate has problems in registration or fails to register, he/she needs to report in person to the Helpdesk of the University with the relevant proof of depositing the Counselling Participation Fee before the end of the Registration period.
- (h) Editing Registration Details: Candidates can amend / edit the registration details filled in the registration form by choosing “Edit Details” option from the menu within the specified period of registration.
- (i) Candidates are advised to check all the filled in details before taking the print out.

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- (j) All candidates must take two print outs of the Registration Form. One must be submitted at the time of document verification and the other to be retained by the candidate for all future reference.

All CET/National Level Tests(as applicable) qualified candidates and registered as per Lists notified by GGSIPU and who wish to participate in the online counselling procedure are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website www.ipuadmissions.nic.in for regularly updates.

This issues with approval of competent authority.

Dr. Nitin Malik

Joint Registrar (Admissions)

Copy to:

1. Registrar, GGSIP University, for information.
2. Controller of Examination, GGSIP University, for information
3. Controller of Finance, GGSIP University, for information.
4. Incharge, Affiliation for information and n/a.
5. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
6. All Officers Admissions Branch for information and n/a.
7. PRO.GGSIP University with a request to display Counselling / Admission Schedule on the University's Notice Board(s).
8. Manager, Indian Bank for n/a.
9. Admissions Reception Counter.
10. Incharge UITS, with the request to upload the schedule of Counselling on University's Website.
11. NIC for uploading on ipuadmissions.nic.in
12. EDP Section of Admissions Branch.
13. Guard File.

Sanjay Dalal

Section Officer (Admissions)

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