



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR-16C, DWARKA: DELHI-110078


No. F.1(6)(12)/2018/P-II/

Dated 28th June, 2019

CIRCULAR

All Heads/Incharge of Schools/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status of all regular non-teaching employees as on 01.07.2019 (except CL & SCL) to the undersigned on or before 04.07.2019 so that their annual increment could be processed and granted.

This may be treated as **most urgent**.

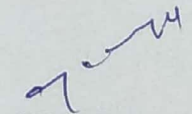

(Brig. P.K Upmanyu)
Registrar

No. F.1(6)(12)/2018/P-II/ 2253

Dated 28th June, 2019

Copy forwarded for information to

1. All Deans/Directors/Section Incharge/Branch Officer, GSSIP University
2. Controller of Finance, GGS IP University
3. Controller of Examination, GGSIP University
4. Asstt. Registrar (VC Sectt.), GGS IP University
5. Asstt. Registrar O/o the Registrar, GGS IP University
6. Incharge Server Room with the request to upload the circular on the University's website.
7. Notice Board.
8. Guard file.


(Ajay Kumar)
Asstt. Registrar (Pers.-II)