



Notification No. 102/2020

Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Website: www.ipu.ac.in

Admission in MCA Programme through Centralized Online Counselling

F. No. IPU-7/Online Counselling/ 2020/735

Dated: 12/11/2020

SCHEDULE FOR ONLINE REGISTRRTION AND SUBMISSION OF COUNSELLING PARTICIPATION FEES FOR PROGRAMME MCA (THROUGH NIMCET 2020) (CODE-105) FOR ACADEMIC SESSION 2020-21 &

ONLINE VERIFICATION OF DOCUMENTS FOR RESERVED CATEGORY CANDIDATES ONLY DURING THE ACADEMIC SESSION 2020-21

The Schedule of Registration and Submission of Online Counselling Participation Fees for Programme MCA (Through NIMCET 2020) (Code-105) (For All Categories) and Online Verification of documents for Reserved Category Candidates Only for MCA for Academic Session 2020-21 is given below.

Registrations will Commence from 13.11.2020 (Onwards 02.00 p.m.). The candidates may login at <https://ipu.admissions.nic.in> with details as below:

Registration Commences from 13.11.2020 (Onwards 02.00 p.m.)			
All NIMCET 2020 qualified candidates who wish to participate in Online Counselling must refer the schedule as follows:			
S. No.	Activity	Starting Date	Closing Date
1.	[In respect of candidates who had already filled Online Application Form of GGSIPU and paid the requisite fee of Rs.1200/- (Non- Refundable)]. The candidates are required to register and pay the Counselling Participation Fee of Rs. 1000/- (Non- Refundable) through Net Banking/Credit Card and Debit Card.	13.11.2020 (onwards 02.00 p.m)	17.11.2020 (upto 11.50 p.m)

NOTE:

1. Registration is Mandatory for the Programme for participating in Online Counselling/Admission.
2. Schedule for allotment of seats for admission in a programme and further process will be displayed separately later on.
3. Candidates are advised to visit regularly the University Website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in>



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Registration Commences from 13.11.2020 (Onwards 02.00 p.m.)

All NIMCET 2020 qualified candidates who wish to participate in Online Counselling must refer the schedule as follows:

2.	(In respect of candidates who have not filled Online Application Form of GGSIPU earlier as per notified dates.). The candidates are required to register and pay the online application fee of Rs.1,200/- (Non- Refundable) alongwith Counselling Participation Fee of Rs.1,000/- (Non- Refundable) through Net Banking/Credit Card and Debit Card.	13.11.2020 (onwards 02.00 p.m)	17.11.2020 (upto 11.50 p.m)
3	<p>Verification of documents for Reserved category candidates who have successfully registered: Online Verification of entitlement documents to claim benefit of Reserved Category of Registered Candidates who have paid Counselling Participation fees (i.e SC/ST/JKM/PWD/Jain Minority/Defence /Army/ EWS).</p> <p>The Candidate claiming benefit under reserved category have to upload the relevant supporting documents duly issued by Competent Authority as mentioned below:</p> <ol style="list-style-type: none">1. Certificate of 10th Class.2. Reservation Certificate (i.e SC/ST/JKM/PWD/Jain Minority/Defence /Army/ EWS). <p>* The candidates may kindly read Information Brochure to see the details of documents required for being eligible to claim benefit under Reserved Category.</p>	17.11.2020	20.11.2020

Important Instructions for candidates claiming Reservation:-

- (a) The candidate seeking admission under reserved categories has to mandatorily upload the entitled supporting certificate in his/her name. The certificate in name of either of the parent (Mother/Father) is not acceptable and the candidate shall not be entitled to claim benefit for admission against reserved seat. The University will not consider any claim for allotment of seat in the reserved category on the basis of any undertaking.
- (b) The reservation certificate should be issued from the respective state/region in which the reservation is claimed.
- (c) In case the candidate is claiming the seat reserved for DSC/DST category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi .

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- (d) Reservation in OBC category is not applicable at Master's level and Post Graduate Diplomas.
- (e) The Reservation for EWS category is applicable only in University School of Studies and Govt. affiliated Colleges only. This will be implemented in accordance with the Govt. of India and Govt. of NCT of Delhi orders as applicable.
- (f) Category Candidates who fail to upload documents as per notified schedule will forfeit his/her right for the category claimed and will automatically be converted to General Category as per University rules.

1. General Instructions:

- (a) The candidates must read the conditions of eligibility as given in the Admission Brochure for 2020-21 carefully and must satisfy themselves regarding their eligibility for admission in various programmes before registering online for admission and submitting the fees.
- (b) It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to region; category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or untrue the admission to the programme shall be cancelled and the fees will be forfeited.
- (c) In order to avoid last minute rush, the candidates are advised to apply early enough. The University will not be responsible for network problems or any other problem of such nature for submission of online application during the last minute.
- (d) Candidates claiming seat in Delhi region must have passed the Graduation from any of the institutes/ Colleges located in Delhi. Allotment of seats in wrong region on account of incorrect filling of form will lead to cancellation of the allotment at any

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later stage and candidate will automatically lose the right to the seat in his bonafied region if not available at the time of cancellation of seat.

2. Registration:

A. For Registration, candidate has to enter his/ her details on the admission website <https://ipu.admissions.nic.ins>

B. Online Registration Process:

1. For registered candidates:

The candidate is required to enter Application Sequence No., Name, Father's Name, Mother's Name, DOB and Gender and will be authenticated with the Data provided by GGSIPU. After successful authentication, candidate needs to choose a password to complete the remaining steps for registration. After successful registration, candidate will use the Application Sequence No. and chosen password for subsequent logins.

2. For Fresh Candidates:

The candidate is required to enter Name, Father's Name, Mother's Name, DOB and Gender and choose a password for subsequent logins. After successful registration, an application number will be generated by the system and provided to the candidate. Candidate will login by using system generated application number and password to complete the remaining activities.

3. Sign-in :

Candidate will use the Application Number/ Application Sequence No. and chosen password during registration for subsequent logins. After successful login, candidate will be redirected to the home page to perform the remaining activities like Application form submission, upload images and documents, registration fee payment and choice filling etc.

4. Multistep Application Form Submission:

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After submission of registration form, candidate will login to complete the remaining activities. To complete the registration process, candidate will provide personal detail, contact detail, Qualification and Competitive Exam detail etc.

5. Uploading of Documents:

Candidate need to upload the scanned images of mandatory documents as per the predefined size and format.

6. Registration Fee Payment :

Applicant will pay the registration fee online using EPG Services after uploading of documents. The payment gateway services have the various options like credit card, debit card, net banking etc to pay the registration fee.

7. Email and Mobile Number Verification (Optional):

A separate link/button will be available in candidate's home page for verification of his/her email address and mobile no.. Candidate can verify his/her email address by sending the OTP.

8. It is in the interest of the candidate to remember the password and keep it confidential, to avoid misuse by others for which University will not be responsible.

9. Change password: The candidates can also change the password if required using the change Password menu.

10. Candidates are advised to check all the filled in details before taking the print out.

11. All candidates must take two print outs of the Registration Form.

12. For general information candidates are requested to refer the Admission Brochure for Academic Session 2020-21. In view of present COVID situation certain procedures have been modified and also the certain information as in the Information Brochure stands amended.

3. Submission of Counselling Participation Fee:

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- (a) Already registered Candidates with GGSIPU have to deposit a counselling participation fee Rs.1000/- plus charges as applicable, as one time (non refundable). The taxes and charges applicable has to be paid by the candidates and is non-refundable.
- (b) Fresh candidates who have not registered with GGSIPU have to deposit an amount of Rs. 2200/- (Fee of Rs. 1200/- for Application form and Rs. 1000/- for counselling participation fee) plus charges as applicable, as one time (non refundable).
- (c) For depositing the Counselling Participation Fee, the candidate has to visit the GGSIP University admission website <https://ipu.admissions.nic.in>
- (d) After registration as mentioned above, the candidate will get an option of payment through:
 - (i) Net Banking / Credit Card/ Debit Card.
- (e) Candidates are advised in their own interest to complete the process of fee submission online much before the closing date and not to wait till the last minute to avoid transaction failure or any other technical fault due to congestion on web server on account of heavy load on internet / website.
- (f) If the fee is paid through credit / debit card and status is not 'OK' it means the transaction got cancelled and the amount will be refunded to concerned credit / debit card. Such candidates should immediately pay the fee once again.
- (g) Submission of registration fees is just a part of the counselling process, just payment of this fees does not entitle the candidate to admission.

All NIMCET 2020 qualified candidates who have registered and who wish to participate in the online counselling are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

Brig. P. K. Upmanyu
Joint Registrar (Admissions)

Copy to:

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1. Dean / Directors / Faculty members, GGSIP University
2. Controller of Finance, GGSIP University, for information.
3. JR/DR, Affiliation for information.
4. AR, Vice Chancellor Sectt., GGSIP University for information of Hon'ble Vice Chancellor.
5. AR, Registrar, GGSIP University, for information of Registrar.
6. PRO, GGSIP University with a request to display Schedule on the University's Notice Board(s).
7. Manager, Indian Bank for n/a.
8. NIC for uploading on <https://ipu.admissions.nic.in>.
9. EDP Section of Admissions Branch.
10. Guard File.


Kuldeep S Dabas
Assistant Registrar (Admissions)

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