



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR – 16C, DWARKA, NEW DELHI – 110 078**  
**PERSONNEL BRANCH**

F.No.GGSIPU/Pers./ROT/Medical/2021-22/053/ 3867

Dated the 10<sup>th</sup> September, 2021

**C I R C U L A R**

**Subject: Inviting applications under Statute 18 of the First Statutes of GGSIP University Act No. 09 of 1998 and other applicable University Regulations from Teaching Specialists/Non-Teaching Specialists/Medical Officers of Medical Colleges/Institutions affiliated to GGSIP University.**

In continuation to the previous Circulars vide Circular-I No. GGSIPU/Pers./ ROT/Medical/ 2021-22/053/2778, Circular-II No.GGSIPU/Pers./ROT/Medical/2021-22/054/2777 and Circular-III No.GGSIPU/Pers./ROT/Medical/2021-22/055/2776 dated 28.07.2021 notified on University website on the following subject:

1. Inviting applications from previously non recognized Teaching Specialists of Medical Colleges/Institutions affiliated to GGSIP University for recognition under Statute 18 of the First Statutes of GGSIP University Act No. 09 of 1998 and other applicable University Regulations.
2. Inviting applications from previously recognized Teaching Specialists of Medical Colleges/Institutions affiliated to GGSIP University for recognition in the next higher teaching position under Statute 18 of the First Statutes of GGSIP University Act No. 09 of 1998 and other applicable University Regulations.
3. Inviting applications from Non-Teaching Specialists/Medical Officers of Medical Colleges/Institutions affiliated to GGSIP University who have been previously granted equated teaching designation by GGSIP University, for consideration of grant of next higher teaching designation under Statute 18 of the First Statutes of GGSIP University Act No. 09 of 1998 and other applicable University Regulations.

In this context, it is informed that **last date of submission** of dully filled applications in the prescribed Application Forms (copy attached) alongwith all the relevant documents, duly considered and forwarded by the Head of the Institution (i.e. Principal/Dean/Director/Medical Superintendent as the case may be) of the affiliated Medical Colleges/ Institutions, **has been extended to 24.09.2021 (Friday) upto 5:00 P.M** in Personnel Branch, Room No. 115, Administrative Block, GGSIP University, Sector-16C, Dwarka, New Delhi-110078.

The eligibility criteria for recognition/ upgradation of teaching designation will be same as mentioned in the above circulars dated 28.07.2021 notified on University website. The University shall not entertain any direct application from the candidate or application not duly considered and forwarded by the Head of the Institution (i.e. Principal/Dean/Director/ Medical Superintendent as the case may be) of the concerned Medical Colleges/Institutions.

(Sushil Kumar)  
Joint Registrar (Personnel)

**Encl.:-**Application Form I-A, Form I-B and Form II

**Copy to:**

1. Dean, USM&PMHS, GGSIP University.
2. AR, VC Secretariat for kind information to Hon'ble Vice Chancellor, GGSIP University
3. AR, Office of Registrar, GGSIP University.
4. Principal/Dean/Director/Medical Superintendent of concerned Medical Colleges /Institutions affiliated to GGSIP University.
5. In-charge, UITs for uploading on University web site

(Ajay Kumar)  
Assistant Registrar (Personnel-II)



# Guru Gobind Singh Indraprastha University Sector-16c Dwarka, New Delhi-110078

## Personnel Branch Form I-A

Application form for those working as **regular Teaching Specialists** in Medical Colleges/Institutions affiliated to GGSIP University who have **not** been recognized as teacher by the university

Designation applied for: \_\_\_\_\_

Affix a recent passport size photograph of the employee duly signed by the Principal/Director/Dean of the College/Institute

1. (a) Name of Applicant: \_\_\_\_\_
- (b) Date of Birth and Age: \_\_\_\_\_
- (c) Recent passport size photo of the applicant validated by Dean/Principal/Director of the institution
- (d) \*Date of appointment: \_\_\_\_\_ as \_\_\_\_\_
- (e) \*Date of joining present institution/medical college: \_\_\_\_\_  
as \_\_\_\_\_
- (f) \*Date of transfer from other Institution, and if so, the position previously held \_\_\_\_\_  
\_\_\_\_\_
- (g) \*Any break/discontinuity in service? If yes, from: \_\_\_\_\_ to \_\_\_\_\_
- (h) Present Designation: \_\_\_\_\_ since \_\_\_\_\_
- (i) Department: \_\_\_\_\_
- (j) Name of Medical College where currently working: \_\_\_\_\_
- (k) \*Nature of appointment: Regular / Contractual / Ad-hoc \_\_\_\_\_
- (l) Contact Details: Tel. (Office) \_\_\_\_\_  
Tel. (Residence) \_\_\_\_\_  
E-mail address \_\_\_\_\_  
Mobile Number \_\_\_\_\_

2. Teaching designation applied for: **Assistant Professor**/ **Associate Professor**/ **Professor** (tick one)

\* Please attach documentary proof for 1d, e, f, g, and k

**3. Academic qualifications:**

Qualification	College	University	Year
<b>MBBS</b>			
<b>MD/MS/DNB/ Equivalent</b> ( )			
<b>DM/M.Ch/Dr.NB/ Equivalent</b> ( )			

*(Attach self-attested copies of MBBS/MD/MS/DM/M.Ch./DNB degrees)*

4. If DNB, and not MD/MS, number of years of experience in 500 or more bedded hospital post DNB:

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5. Details of the previous appointments/teaching experience

Designation	Department and Name of Institution	Type of appointment Regular/ Contractual/ Ad hoc	From DD/MM/YY	To DD/MM/YY	Total Experience in years & months	Recognition by any other University and if so, since when?
<b>Senior Resident</b>						
<b>Assistant Professor</b>						
<b>Associate Professor</b>						
<b>Professor</b>						
<b>Director Professor</b>						

*(Attach self-attested copy of all documents)*

## 6. Details of Research Publications

Only list those publications which are acceptable under the NMC regulations applicable on the date the works were published.

S. No.	Title of research paper	Type of paper: Original research/ Review/Case report/ Case Series/ Meta- analysis/Letter to Editor	Authorship First / second/ third and/or corresponding	Name of the journal and Name of the indexing database service with which it is indexed	If published, date of publication*	If accepted, date of acceptance*
1.						
2.						
3.						
4.						

\*The same NMC publication regulations will apply which were applicable on the date of publication of the work (detailed under annexure).

\*\* Please provide the reprints and photocopies of acceptance letters / all research publications stated above. Append two eligible publications if applying for associate professor; and four eligible publications on a cumulative basis if applying for professor, of which minimum of two publications must be published during the tenure of being associate professor.

### Declaration by the Applicant

1. I, Dr. \_\_\_\_\_ am working as (current post) \_\_\_\_\_ in the Department of \_\_\_\_\_ at \_\_\_\_\_ Medical College and do hereby give an undertaking that I am a full-time teacher and working from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. daily at this Institute /College.

2. I have provided complete details of my work experience and I have not concealed any information.

3. I hereby declare that each statement in the application form and the contents of declaration and the documents and certificates submitted by me are true and correct. If any statement given in this declaration form is found to be false or incorrect, it will constitute as gross misconduct on the applicant's part and render him/her liable to punitive disciplinary action.

Date:

Place:

**Signature of the Applicant**  
with official stamp

## Endorsement

1. This endorsement is a certification that the undersigned have satisfied themselves about the correctness and veracity of the facts submitted in the application and that the declarations given by the applicant are true and correct. The copies of the certificates/documents submitted by the candidate have been verified by comparing them with the original certificates/documents as existing on record and they have been found to be correct and authentic.
2. We also confirm that Dr. \_\_\_\_\_ is not practicing or carrying out any other activity during college working hours i.e. from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. since the date he/she has joined the Institute.
3. In the event any declarations given by the applicant turn out to be incorrect or false, it is understood and accepted that the undersigned shall also be responsible for any such misdeclaration or misstatement besides the applicant.

Date: \_\_\_\_\_ **Signature of the Head of Department**  
Place: \_\_\_\_\_ Official stamp

**Signature of the Principal/Director**  
Official stamp

## Enclosures

<b>S. No.</b>	<b>Documents</b>	<b>Submitted</b>
1	Recent passport size photo of the applicant, signed by Dean/Director/Principal of the College/Institute	Yes/No
2	Certified copies of appointment letter/present appointment order at present Institute/transfer order	Yes/No
3	Joining report at the present Institute (self-attested)	Yes/No
4	Copies of degree certificates of MBBS, PG, DM, M.Ch, DNB or equivalent degree (self-attested)	Yes/No
5	Copy of experience certificates for all teaching appointments held before joining present Institute (self-attested)	Yes/No
6	Relieving order from the previous Institution (self-attested)	Yes/No
7	List of publication and copies of published research papers (self-attested)	Yes/No

**Signature of the applicant**  
Official stamp  
Date: \_\_\_\_\_

**Signature of the Head of Department**  
Official stamp  
Date: \_\_\_\_\_

**Signature of Principal/ Dean /Director**  
Official stamp  
Date: \_\_\_\_\_

*Please note:* This Application Form will not be accepted and the applicant will not be considered for grant of recognition as a teacher if any of the above documents are not found attached with the application form.

**Annexure**  
**Summary of MCI/NMC Regulations applicable on Publications**

Please note that the following MCI/NMC regulations effective on the date of publication will apply:

**Regulations effective between 6th August 2012 and 4th August 2015**

**For upgrade to Associate Professor from Assistant Professor:** At least Two Research Publications as 1st or corresponding author

**For upgrade to Professor from Associate Professor:** At least Four Research Publications as 1st or corresponding author

**Regulations effective between 5th August 2015 and 4th June 2017**

**For upgrade to Associate Professor from Assistant Professor:** At least Two Research Publications as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Assistant Professor) |

**For upgrade to Professor from Associate Professor:** At least Four Original Research articles/papers as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Associate Professor)

**Regulations effective between 5th June 2017 and 11th February 2020**

**For upgrade to Associate Professor from Assistant Professor:** At least Two Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Assistant Professor)

**For upgrade to Professor from Associate Professor:** At least Four Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Associate Professor)

**Regulations effective w.e.f. 12th February 2020**

**For upgrade to Associate Professor from Assistant Professor:**

- (i) One Research publication (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.

**For upgrade to Professor from Associate Professor:**

- (i) Three Research publications (at least two as Associate Professor) (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three authors or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.



# Guru Gobind Singh Indraprastha University Sector-16c Dwarka, New Delhi-110078

## Personnel Branch Form I-B

Application form for those working as regular Teaching Specialists in medical colleges/institutions affiliated to GGSIP University who stand recognized by the university and are eligible for upgradation

Designation applied for: \_\_\_\_\_

1. Name of Applicant : \_\_\_\_\_

2. Name of Medical College: \_\_\_\_\_

3. Date of joining present Medical College: \_\_\_\_\_

as \_\_\_\_\_

4. Department: \_\_\_\_\_

5. Contact Details Tel. (Office) \_\_\_\_\_

Tel. (Residence) \_\_\_\_\_

E-mail address \_\_\_\_\_

Mobile Number \_\_\_\_\_

6. Posts held in GGSIP University affiliate institutions: (Attach copy of order(s))

(i) Assistant Professor from \_\_\_\_\_ to \_\_\_\_\_

(ii) Associate Professor from \_\_\_\_\_ to \_\_\_\_\_

(iii) Professor from \_\_\_\_\_ to \_\_\_\_\_

(iv) Director Professor from \_\_\_\_\_ to \_\_\_\_\_

7. Present post held in GGSIP University affiliate Institute :

Post: \_\_\_\_\_

Name of Institution: \_\_\_\_\_

8. Designations recognized by GGSIP University (Attach a copy of the order)

(i) Assistant Professor on \_\_\_\_\_

(ii) Associate Professor on \_\_\_\_\_

9. Designation applied for: \_\_\_\_\_

### 10. Details of Research Publications

Only list those publications which are acceptable under the NMC regulations applicable on the date the works were published.

Affix a recent passport size photograph of the employee duly signed by the Principal/Director/Dean of the college/Institute

S. No.	Title of research paper	Type of paper: Original research/ Review/Case report/ Case Series/ Meta-analysis/Letter to Editor	Authorship First / second/ third and/or corresponding	Name of the journal and Name of the indexing database service with which it is indexed	If published, date of publication*	If accepted, date of acceptance*
1.						
2.						
3.						
4.						

\*The same NMC publication regulations will apply which were applicable on the date of publication of the work (detailed under annexure).

\*\* Please provide the reprints and photocopies of acceptance letters / all research publications stated above. Append two eligible publications if applying for associate professor; and four eligible publications on a cumulative basis if applying for professor, of which minimum of two publications must be published during the tenure of being associate professor.

### Declaration by the Applicant

1. I, Dr. \_\_\_\_\_ am working as (current post) \_\_\_\_\_ in the Department of \_\_\_\_\_ at \_\_\_\_\_

\_\_\_\_\_ Medical College and do hereby give an undertaking that I am a full-time teacher and working from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. daily at this Institute /College.

2. I have provided complete details of my work experience and I have not concealed any information.

3. I hereby declare that each statement in the application form and the contents of declaration and the documents and certificates submitted by me are true and correct. If any statement given in this declaration form is found to be false or incorrect, it will constitute as gross misconduct on the applicant's part and render him/her liable to punitive disciplinary action.

Date:  
Place:

Signature of the Applicant  
with official stamp

### Endorsement



1. This endorsement is a certification that the undersigned have satisfied themselves about the correctness and veracity of the facts submitted in the application and that the declarations given by the applicant are true and correct. The copies of the certificates/documents submitted by the candidate have been verified by comparing them with the original certificates/documents as existing on record and they have been found to be correct and authentic.
2. We also confirm that Dr. \_\_\_\_\_ is not practicing or carrying out any other activity during college working hours i.e. from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. since the date he/she has joined the Institute.
3. In the event any declarations given by the applicant turn out to be incorrect or false, it is understood and accepted that the undersigned shall also be responsible for any such misdeclaration or misstatement besides the applicant.

Place:  
Date:

**Signature of the Head of Department**  
Official stamp

**Signature of the Principal/Director**  
Official stamp

### Enclosures

S. No.	Documents	Submitted
1.	True copy of the certificate issued by the GGSIP University/Office Order of GGSIP University certifying previously held recognition as teacher (self attested)	Yes/No
2.	True photocopies of the published research papers (self attested)	Yes/No
3.	True copy of the present and previous posting orders as teaching specialist to the institution/organization where the applicant is currently serving	Yes/No

**Signature of the applicant**  
Official stamp  
Date:

**Signature of the Head of Department**  
Official stamp  
Date:

**Signature of the Principal/ Director/Head of Institution**  
Official stamp  
Date:

**Please note:** This Application Form will not be accepted and applicant will not be considered for upgradation of teaching designation if any of the above listed documents are not found attached with the application form.

### **Annexure** **Summary of MCI/NMC Regulations applicable on Publications**

Please note that the following MCI/NMC regulations effective on the date of publication will apply:

#### Regulations effective between 6th August 2012 and 4th August 2015

***For upgrade to Associate Professor from Assistant Professor:*** At least Two Research Publications as 1st or corresponding author

***For upgrade to Professor from Associate Professor:*** At least Four Research Publications as 1st or corresponding author

#### Regulations effective between 5th August 2015 and 4th June 2017

***For upgrade to Associate Professor from Assistant Professor:*** At least Two Research Publications as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Assistant Professor)

***For upgrade to Professor from Associate Professor:*** At least Four Original Research articles/papers as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Associate Professor)

#### Regulations effective between 5th June 2017 and 11th February 2020

***For upgrade to Associate Professor from Assistant Professor:*** At least Two Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Assistant Professor)

***For upgrade to Professor from Associate Professor:*** At least Four Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Associate Professor)

#### Regulations effective w.e.f. 12th February 2020

***For upgrade to Associate Professor from Assistant Professor:***

- (i) One Research publication (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.

***For upgrade to Professor from Associate Professor:***

- (i) Three Research publications (at least two as Associate Professor) (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three authors or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.



# Guru Gobind Singh Indraprastha University Sector-16c Dwarka, New Delhi-110078

## Personnel Branch Form II

Application form for those working as Non-Teaching Specialists/Medical Officers in medical colleges/ institutions affiliated to GGSIP University who stand recognized by the university and are eligible for upgradation

Designation applied for: \_\_\_\_\_

1. Name of Applicant : \_\_\_\_\_
2. Name of Medical Institution: \_\_\_\_\_
3. Date of joining present Medical Institution: \_\_\_\_\_  
as \_\_\_\_\_
4. Department: \_\_\_\_\_
5. Contact Details Tel. (Office) \_\_\_\_\_  
Tel. (Residence) \_\_\_\_\_  
E-mail address \_\_\_\_\_  
Mobile Number \_\_\_\_\_
6. Posts held in GGSIP University affiliate institutions: (Attach copy of order(s))
  - (i) \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_
  - (ii) \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_
  - (iii) \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_
  - (iv) \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_
7. Present post held under parent cadre in CHS/ESIC/Other Govt. Service :  
Post: \_\_\_\_\_  
Name of Institution: \_\_\_\_\_
8. Teaching Designations previously granted to the applicant by GGSIP University (Attach a copy of the order)
  - (i) Assistant Professor on \_\_\_\_\_
  - (ii) Associate Professor on \_\_\_\_\_
9. Designation applied for: \_\_\_\_\_

Affix a recent passport size photograph of the employee duly signed by the Principal/Director/Dean of the College/Institute

### 10. Details of Research Publications

Only list those publications which are acceptable under the NMC regulations applicable on the date the works were published.

S. No.	Title of research paper	Type of paper: Original research/ Review/Case report/ Case Series/ Meta- analysis/Letter to Editor	Authorship First / second/ third and/or corresponding	Name of the journal and Name of the indexing database service with which it is indexed	If published, date of publication*	If accepted, date of acceptance*
1.						
2.						
3.						
4.						

\*The same NMC publication regulations will apply which were applicable on the date of publication (detailed under annexure).

\*\* Please provide the reprints and photocopies of acceptance letters / all research publications stated above. Append two eligible publications if applying for associate professor; and four eligible publications on a cumulative basis if applying for professor, of which minimum of two publications must be published during the tenure as associate professor.

### Declaration by the Applicant

1. I, Dr. \_\_\_\_\_ am working as (current CHS/ESIC/Government post) \_\_\_\_\_ and (teaching designation granted by GGSIPU) \_\_\_\_\_ in the Department of \_\_\_\_\_ at \_\_\_\_\_

\_\_\_\_\_ Medical Institution and do hereby give an undertaking that I am a full-time teacher and working from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. daily at this Institute/College.

2. I have provided complete details of my work experience and I have not concealed any information.

3. I hereby declare that each statement in the application form and the contents of declaration and the documents and certificates submitted by me are true and correct. If any statement given in this declaration form is found to be false or incorrect, it will constitute as gross misconduct on the applicant's part and render him/her liable to punitive disciplinary action.

Date:

Place:

**Signature of the Applicant**  
with official stamp

## Endorsement

1. This endorsement is a certification that the undersigned have satisfied themselves about the correctness and veracity of the facts submitted in the application and that the declarations given by the applicant are true and correct. The copies of the certificates/documents submitted by the candidate have been verified by comparing them with the original certificates/documents as existing on record and they have been found to be correct and authentic.
2. We also confirm that Dr. \_\_\_\_\_ is not practicing or carrying out any other activity during college working hours i.e. from \_\_\_\_\_ A.M. to \_\_\_\_\_ P.M. since the date he/she has joined the Institute.
3. In the event any declarations given by the applicant turn out to be incorrect or false, it is understood and accepted that the undersigned shall also be responsible for any such misdeclaration or misstatement besides the applicant.

Date:

**Signature of the Head of Department**

**Signature of the Principal/Director**

Place:

with official stamp

with official stamp

## Enclosures

S. No.	Documents	Submitted
1.	True copy of the certificate issued by the GGSIP University/Office Order of GGSIP University certifying previously held recognition as teacher (self attested)	Yes/No
2.	True photocopies of the published research papers (self attested)	Yes/No
3.	True copy of the present and previous posting orders as non-teaching specialist/ medical officer to the institution/organization and the department the applicant has served in the past and is currently serving	Yes/No

**Signature of the applicant**

**Official stamp**

Date:

**Signature of the Head of Department**

**Official stamp**

Date:

**Signature of the Principal/Director/Head of Institution**

**Official stamp**

Date:

**Please note:** This Application Form will not be accepted and the applicant will not be considered for any upgradation of teaching designation if any of the above listed documents are not found attached with the application form.

**Annexure**  
**Summary of MCI/NMC Regulations applicable on Publications**

Please note that the following MCI/NMC regulations effective on the date of publication will apply:

**Regulations effective between 6th August 2012 and 4th August 2015**

**For upgrade to Associate Professor from Assistant Professor:** At least Two Research Publications as 1st or corresponding author

**For upgrade to Professor from Associate Professor:** At least Four Research Publications as 1st or corresponding author

**Regulations effective between 5th August 2015 and 4th June 2017**

**For upgrade to Associate Professor from Assistant Professor:** At least Two Research Publications as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Assistant Professor) |

**For upgrade to Professor from Associate Professor:** At least Four Original Research articles/papers as First or Second author in Indexed Journals as detailed in the regulation (with at least two papers as Associate Professor)

**Regulations effective between 5th June 2017 and 11th February 2020**

**For upgrade to Associate Professor from Assistant Professor:** At least Two Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Assistant Professor)

**For upgrade to Professor from Associate Professor:** At least Four Research Publications as 1st or corresponding author in Indexed Journals (with at least two papers as Associate Professor)

**Regulations effective w.e.f. 12th February 2020**

**For upgrade to Associate Professor from Assistant Professor:**

- (i) One Research publication (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.

**For upgrade to Professor from Associate Professor:**

- (i) Three Research publications (at least two as Associate Professor) (only original papers, meta-analysis, systematic reviews, and case series that are published in journals included in Medline, Pubmed Central, Citation index, Sciences Citation index, Expanded Embase, Scopus, Directory of Open access journals (DoAJ) will be considered). The author must be amongst the first three authors or should be the Corresponding author.
- (ii) Should have completed the Basic course in Medical Education Technology from Institution(s) designated by NMC/MCI.
- (iii) Should have completed the Basic course in biomedical research from Institution(s) designated by NMC/MCI.