



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi- 110078 Website: www.ipu.ac.in

Indraprastha University Internal Quality Assurance Cell (IIQAC)

MINUTES OF THE MEETING (RECORD OF THE PROCEEDINGS)

The Indraprastha University Internal Quality Assurance Cell (IIQAC) meeting was held on October 14 2022 at 4.00 PM in the online mode on CISCO Webex platform.

The following Members attended the meeting:

1.	Prof. (Dr.) Mahesh Verma, Hon'ble Vice Chancellor	Chairperson
2.	Dr. C.N. Maheshwari, CEO, Dalmia Refineries Limited	Member
3.	Prof. Manoj Kumar, USICT, GGSIPU	Member
4.	Prof. Sanjay Dhingra, USMS, GGSIPU	Member
5.	Prof. Varun Joshi, USEM, GGSIPU	Member
6.	Dr. Anjali Shokeen, USE, GGSIPU	Member
7.	Dr. Sachin Bharti, USMC	Member
8.	Mr. Sumant Sharma, USAP, GGSIPU	Member
9.	Dr. Rinu Sharma, USBT, GGSIPU	Member
10.	Dr. Zubair Ahmad Khan, USLLS, GGSIPU	Member
11.	Dr. Shipra Mittal, USBAS, GGSIPU	Member
12.	Dr. Prarthana Aggarwal, Goel, USHSS	Member
13.	Ms. Shikha Aggarwal, Dy. Registrar (Coordination)	Member
14.	Dr. Jatinder Singh, Ph.D. Chamber of Commerce	Member
15.	Maj. Gen. N.K. Dhir, Convenor-Indian Standard on QMS	Member
16.	Dr. Dinesh Kumar, USCT	Member
17.	Mr. Suman Sharma, USAP	Member
18.	Ms. Sarika Guliyani FICCI	Member
19.	Dr. Ashish Manchanda, USMS	Special Invitee
20.	Prof. A.K. Saini, Director (Development)	Member Secretary

- Dr. Neerja Bhatla and Mr. Akhil Chaudhary could not attend the meeting due to their pre-occupations.

The Member Secretary welcomed all the members present in the meeting. After exchange of pleasantries, the members were briefed about the numerous activities undertaken by IIQAC such as Academic Audit, Administrative Audit, Faculty and Student feedback, filing of ranking forms for Outlook, Business India, etc. He shared the conduct and plan of quality oriented activities during the period.

Activities Conducted:

- One day workshop on noting / drafting and office procedures was conducted on 05.07.2022 in the University and 45 teaching and non teaching staff has participated in the Workshop.
- ONE WEEK FACULTY DEVELOPMENT PROGRAMME ON Artificial Intelligence and Machine Learning (2nd August to 6th August 2022) (online mode) University School of Management Studies Guru Gobind Singh Indraprastha University, Delhi (In collaboration with Sansoftech Services Private limited)

- An IPR Awareness programme was conducted for teachers and research scholars of the University on 16.08.2022 in collaboration with the Ministry of Commerce and Industry in the University Campus. The Certificate of Participation for the event were issued by Ministry and were distributed to the participants electronically.
- FDP on national educational policy (NEP) 2020 Challenges and Opportunities in Higher Education from 14th to 21st September, 2022 and a large number of participants have participated.
- The University has conducted one week Disability Awareness Week programme during 26.09.2022 to 30.09.2022 under University Inclusion & Accessibility Committee. As a part of this inclusive initiative, wheel chair cricket and natak, etc. were organised apart from various exhibitions of relevant products.
- Workshop on Cyber Hygiene was conducted on 29.09.2022 in the University and 48 non teaching staff has participated in the Workshop.

Activities Planned:

- Maj. Gen. N.K. Dhir (Retd.) has agreed to conduct a programme on “Quality in Higher Education” in November/December 2022.
- It is planned to organise a capacity building program for developing social science research competencies among faculty/scholars in December, 2022.
- Workshop on Reference Measures / Systematic Literature Review for Ph.D. Scholars in November / December, 2022.
- Seminar / Conference on Cyber Security and Cyber hygiene to be organised in December, 2022 / January, 2023 for all.

The agenda was taken up as under: -

Agenda -1: To confirm the minutes of the meeting held on May 25, 2022 at 11.00 am. in the online mode.

- Minutes were circulated to all the members by email.
- No comments have been received. Minutes were deemed to be approved.

Agenda-2: To review the Action Taken Report for the points emerging from last meeting.

- Placed and circulated to all members through email. Copy is enclosed.
- The members appreciated the progress on the actions for the discussions held in last meeting.

Agenda-3: To apprise about the NIRF Rankings 2022 of the University and work plan.

The members were apprised about the NIRF rankings 2022 released by the Ministry of Education. (Table attached). It is a matter of pride that University has consistently been able to figure in the top 100 despite increasing challenge and competition. It was also a moment of happiness that all participating Schools also figured in the rankings and in particular School of Architecture secured rank of 24 for the first time. A detailed analysis is being carried out for focussed action and improvements by IIQAC. The 2022 rankings are as below::

University: 77, Management: 62, Law: 23, Architecture: 24 and Engineering: 74

All members appreciated the efforts made by the Cell in the matter and assured full support to continuously work towards improvement of rankings.

Agenda-4: To discuss about the preparation of School-wise research strategy.

Member Secretary apprised that we are taking this agenda for the help of all the Deans of the concerned USS so that we can see some research outcome in the next one year. We need to further strengthen this and I would request to improve the H Index, Web of Science and Publication. It will help the University in a big way in the field of Science and Management subjects so that we can improve our research performance to enable us to improve the NIRF Ranking.

Agenda-5 : To discuss about the collaborative activities of IIQAC with IQAC Cell of other institutions across India.

The Member Secretary also proposed that University should engage with IQAC cell of other accredited Institutions in the country for conduct of quality related events/activities for improved perception of University.

The proposal was approved.

Agenda-6: To apprise the Members about the submission of AQAR for 2021-22.

It was apprised to the Members that the AQAR for the year 2020-21 has been submitted on 29.07.2022 i.e. within prescribed time. The work for the AQAR for the year 2021-22 has been initiated.

All school coordinators were requested to ensure that the data requested for 2021-22 be sent as soon as possible so that we can submit the AQAR for 2021-22 in time.

Agenda-7 : To apprise the Members about status and preparations for 3rd cycle of NAAC Accreditation.

It was apprised to the Members that the University after submission of its SSR and DVV on May 10, 2022 received a list of clarifications from NAAC on 26th May 2022 with a time line of 15 days. All the clarifications were prepared with all attachment of files and the same were submitted in time on 10th June 2022.

The University has not received any communication from NAAC since then. However, it is observed through the portal that NAAC is verifying the DVV data.

The Cell has also started working on the preparations for the NAAC Peer Team Visit assuming that the Pre-Qualifier report of the University will be favourable and the visit will take place thereafter.

A steering committee has been constituted for handling various activities/events during the visit. A number of committees/sub committees have been constituted under the supervision and coordination of these steering committee members for managing the work. The responsibilities of each committee/sub committees have been deliberated and defined.

The preparation and documentation work of files by the schools alongwith the presentations both by the USS and the branches have been initiated. The respective subcommittees will oversee the work in their respective domains.

In addition, the USSs have been requested to conduct the mock exercise of the NAAC Peer Team Visit by the end of October 2022 so as to plan a University wide Mock exercise for NAAC Peer Team visit. Other related preparations are underway.

The members appreciated the hard work done by the Cell and the University officials.

Agenda-8: To discuss QR Coding of trees and plants for better management of flora and fauna of the University.

The Member Secretary apprised the Members that the University has initiated the process of QR Coding of trees and plant for their better management and spreading awareness. The initiative was appreciated by all members.

Agenda-9: To apprise about the Academic and Administrative Audit of the University and its affiliated colleges/institutions.

The Academic Audit of the USS for the years 2020-21 and Administrative audit of Branches of GGSIPU for the years 2020-21 & 2021-22 have been completed.

As regard the Academic and Administrative Audit of the affiliated institutions of GGSIPU for the year 2021-22 the forms have also been circulated to the affiliated institutions. The work has been initiated. The audit could not be done for the year 2019-20 and 2020-21 due to Covid-19.

Agenda-10: To discuss about the conduct of quality activities during Orientation Programmes such as Code of Ethics, Library, Sports, Clubs, Innovation, Incubation and other resources in USS.

It was discussed that it is important for newly admitted students to understand the University eco-system in the beginning of their studies in the University. It was suggested that all Schools should customise the orientation-cum-induction programme for the new students in line with 'Deeksharambh', one of the quality mandate of UGC.

It was suggested that the induction programme must cover awareness about Code of Ethics, Library, Sports and Cultural, NCC/NSS, Innovation and Entrepreneurship facilities available, etc. In addition, the schools should undertake campus tour and also focus on outbound community oriented activities with the help of NCC/NSS Cell. The proposal was approved by the Members.

Agenda 11: Any other agenda with the permission of the Chair.

(i) Regarding Laptop grant enhancement and its process:

The point of Laptop grant enhancement was recommended and approved by IIQAC from Rs.60,000 to 80,000 in last meeting in May 2022.

The IIQAC Cell forwarded the agenda for placing in the FC meeting on "To consider and approve the enhancement of reimbursement amount for purchase of Laptop/Tablet to Faculty Members of GGSIP University". The matter was approved. However, the minutes of the meeting for the same are recorded as:

“After deliberations, the members considered and approved the enhancement of reimbursement amount for purchase of Laptop/Tablet to the regular faculty members of GGSIP University; with the applicability of the conditions prescribed in OM No. 08(34)/2017-E-II(A) dated 20.02.2018.”

The text shown in the red colour seems to have been erroneously added wrongly as it violates the whole spirit of the enhancement as well as its applicability. The following are the implications of this:

- a) The OM No. 08(34)/2017-E-II(A) dated 20.02.2018 is applicable for Officers only for discharge of their official duties only.
- b) The OM is applicable to Deputy Secretary and above in the Govt of India.
- c) The OM as quoted disbands the reimbursement of grant to Asstt. Professors of the University from the coverage thereby depriving the faculty of this facility impacting the teaching-learning process.
- d) The implementation of the above has lead to dissatisfaction among faculty. The requirement/ specification of laptop vary from faculty to faculty as they have different teaching and research requirements depending on their discipline.
- e) The OM in reference was only was an indicator of the amount being reimbursed, i.e.,Rs.80,000 and not for modifying the terms or conditions.

In the light of the above, it is submitted that the FC minutes may be modified with the dropping of the text shown in red color and would be as below:

After deliberations, the, members considered and approved the enhancement of reimbursement amount for purchase of Laptop/Tablet to the regular faculty members of GGSIP University.

All members unanimously approved and recommended the amendments in the approved enhancement guidelines – laptop grant.

(ii) Framing of standard guidelines for acceptance of funds from alumni:

The members pointed out that large number of alumni want to contribute through financial mode and there are no guidelines/rules for the same. This is also very important for development and augmentation of infra-structure as per the situation in many IITs, and IIMs etc.

IIQAC was requested to set-up a mechanism to develop proforma and guidelines for the Schools for accepting grants both in financial and non financial term in consultation with Finance Branch.

(iii) Some other accepted suggestions by the members are:

- Strengthening of the Internet and Wi-Fi connectivity
- Ease of doing project in terms of financial management to minimize non-utilisation of funds
- Regular efforts to organize Remedial and competitive coaching for students especially from minority and reserved category.
- Conduct of experience survey of students in final semester as an indirect method of assessing the outcomes.

Meeting ended with a vote of thanks to the Chair.


(Prof. A.K. Saini)
Member Secretary, IIQAC

Guru Gobind Singh Indraprastha University

NIRF Ranking University

	2016	2017	2018	2019	2020	2021	2022
Teaching, Learning & Resources (100)	71.48	42.18	53.28	56.39	52.23	48.12	50.61
Research and Professional Practice (100)	67.84	14.29	18.11	18.96	19.92	22.64	26.02
Graduation Outcomes (100)	80.6	58.33	65.25	64.62	64.32	64.22	66.35
Outreach and Inclusivity	70.98	66.52	53.47	53.19	52.87	52.45	52.63
Perception (100)	64	3.37	2.4	3.58	4.53	14.81	16.72
NIRF Ranking	21	82	74	66	95	79	77

Guru Gobind Singh Indraprastha University

NIRF Ranking OVERALL

	2016	2017	2018	2019	2020	2021	2022
Teaching, Learning & Resources (100)	-	-	-	56.39	-	48.12	50.61
Research and Professional Practice (100)	-	-	-	18.96	-	22.64	26.02
Graduation Outcomes (100)	-	-	-	64.62	-	64.22	67.35
Outreach and Inclusivity	-	-	-	53.19	-	52.45	52.63
Perception (100)	-	-	-	3.58	-	21.15	23.89
NIRF Ranking	-	Rank Band: 101-150	Rank Band: 101-150	95	Nil	99	Rank Band: 101-150

Guru Gobind Singh Indraprastha University

NIRF Ranking Engineering

	2016	2017	2018	2019	2020	2021	2022
Teaching, Learning & Resources (100)	-	51.63	43.73	49.91	46.4	41.30	55.21
Research and Professional Practice (100)	-	25.78	26.82	30.6	32.31	32.95	33.02
Graduation Outcomes (100)	-	53.25	54.91	50.2	49.33	47.68	52.63
Outreach and Inclusivity	-	49.44	49.28	46.25	47.61	44.66	47.60
Perception (100)	-	3.45	1.06	3.95	3.71	16.36	22.57
NIRF Ranking	-	74	85	73	86	108	74

Guru Gobind Singh Indraprastha University
NIRF Ranking Management

Teaching, Learning & Resources (100)	2016	2017	2018	2019	2020	2021	2022
	-	61.43	-	59.46	63.78	59.63	58.88
Research and Professional Practice	-	18.42	-	12.58	17.77	21.91	28.80
Graduation Outcomes (100)	-	70.98	-	72.96	74.51	75.27	71.99
Outreach and Inclusivity	-	59.7	-	51.67	51.3	52.63	50.00
Perception (100)	-	3.77	-	6.37	7.27	27.67	28.55
NIRF Ranking	-	35	Rank Band: 51-75	62	57	51	62

Guru Gobind Singh Indraprastha University
NIRF Ranking Law

Teaching, Learning & Resources (100)	2016	2017	2018	2019	2020	2021	2022
	-	-	-	-	-	59.68	56.55
Research and Professional Practice	-	-	-	-	-	32.56	34.50
Graduation Outcomes (100)	-	-	-	-	-	72.96	56.19
Outreach and Inclusivity	-	-	-	-	-	50.39	53.05
Perception (100)	-	-	-	-	-	38.95	22.79
NIRF Ranking	-	-	-	-	-	12	23

Guru Gobind Singh Indraprastha University
NIRF Ranking Architecture

Teaching, Learning & Resources (100)	2016	2017	2018	2019	2020	2021	2022
	-	-	-	-	-	-	48.82
Research and Professional Practice	-	-	-	-	-	-	22.11
Graduation Outcomes (100)	-	-	-	-	-	-	83.83
Outreach and Inclusivity	-	-	-	-	-	-	55.76
Perception (100)	-	-	-	-	-	-	40.90
NIRF Ranking	-	-	-	-	-	-	24

ACTION TAKEN REPORT OF IIQAC MEETING HELD ON 14.10.2022

Agenda-wise Action Taken Report:

1	To approve the minutes of the last meeting.	The minutes were approved.
2	To review the Action Taken Report for the points emerging from last meeting.	No action required
3	To apprise about the NIRF Rankings 2022 of the University and work plan	<p>Considerable improvement is required in respect of the following:</p> <ul style="list-style-type: none">• Teaching learning and resources• Research and professional practice in terms of consultancy and publication in Index Journals• Outreach and inclusivity to be improved through more extension and community oriented• Graduation outcomes need to be looked into and improved• Perception factor is quite low in the University Ranking viz-a-viz. <p>The Deans and Directors have been sensitised about the actions and improvements needed in the aforesaid parameters.</p> <p>A dedicated group of faculty has been constituted to work towards improvement of these parameters</p>
4	To discuss about the preparation of School-wise research strategy	<ul style="list-style-type: none">• Publications requirement have been included in all university funded projects/grants.• The publication of atleast one paper in Index Journal has been made mandatory in University School of Management Studies• Other schools also needs to prepare their research strategies.• A Two weeks capacity building programme for research in social science has been conducted in the University with funding from ICSSR.
5	To discuss about the collaborative activities of IIQAC with IQAC Cell of other institutions across India	The discussions are on for two programmes with IIQAC with Mumbai University and Guru Jambheshwar University, Hissar.
6	To apprise the Members about the submission of AQAR for 2021-22	AQAR for the 2020-21 has been approved by the BOM in its meeting held on 27.12.2022.
7	To apprise the Members about status and preparations for 3 rd cycle of NAAC Accreditation	The Self Study Report (SSR) of the University has been prequalified for assessment by NAAC. 2 nd level and logistics payment has been made. Three different visits dates have been communicated to NAAC.
8	To discuss QR Coding of trees and plants for better management of flora and fauna	The QR Coding is in process and will be completed for 150 trees in a weeks' time.



	of the University	
9	To apprise about the Academic and Administrative Audit of the University and its affiliated colleges/institutions.	<p>The Academic Audit of the USS for the years 2021-22 has been completed for 5 Schools and rest are in the process of completing it shortly.</p> <p>As regard the Academic and Administrative Audit of the affiliated institutions of GGSIPU for the year 2021-22, the panels have been formed for the audit.</p> <p>Some data is awaited by Affiliation Branch to start the process.</p>
10	To discuss about the conduct of quality activities during Orientation Programmes such as Code of Ethics, Library, Sports, Clubs, Innovation, Incubation and other resources in USS	The Awareness and induction programmes are being conducted for the newly students to understand the University systems in the beginning of their studies in the University.
11	Any other agenda with the permission of the Chair	
	(i) Regarding Laptop grant enhancement and its process	Completed
	(ii) Framing of standard guidelines for acceptance of funds from alumni	In process of finalization
	<p>(iii) Some other accepted suggestions by the members are:</p> <ul style="list-style-type: none"> • Strengthening of the Internet and Wi-Fi connectivity: • Ease of doing project in terms of financial management to minimize non-utilisation of funds • Regular efforts to organize Remedial and competitive coaching for students especially from minority and reserved category: • Conduct of experience survey of students in final semester as an indirect method of assessing the outcomes. 	<ul style="list-style-type: none"> • The Internet and Wi-Fi connectivity is being strengthened. • Interaction meeting between Finance and Project PIs has been scheduled to resolve the issue. • The Remedial Coaching for SC/ST/OBC/Minorities/PwD students for the Academic Year 2022-23 is being organized. The circular alongwith Google Form have been circulated for registration of university students. In response, the students have shown their interest and registered for attending remedial coaching. • Completed and sent to Schools.


 Sd/-

(Prof. A.K. Saini)
Member Secretary, IIQAC

Workshop on Quality in Higher Education

Dated 25.11.2022

Report of the Event

A Workshop on Quality in Higher Education was conducted by Maj. Gen. N.K. Dhir (Retd.) – Assessor-NABET (QCI), Ex-Director DGQA & Founder Director – NATAD (ISTD) and Member IIQAC of GGSIPU on 25.11.2022 in the University Campus in Two Sessions) Session-I (Quality in Higher Education – conceptual Framework) and Session-II (Developing and maintaining Quality in Higher Education) for the Deans, Directors, Branch Heads, IIQAC Members & Coordinators.

The workshop was attended by more than 25 persons (Deans, Directors, Branch Heads, NAAC Coordinators) and was found very useful for those who have attended. The Workshop was very well appreciated and hope that these kinds of workshop will be conducted in the near future for the benefits of the employees of the University.

A handwritten signature in blue ink, consisting of a vertical line intersected by two horizontal lines, with a diagonal stroke extending from the bottom right.