



Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka, New Delhi-110078

Academic Branch

F.No. IPU-7(Academic)/2024/ 750

Dated: 31/07/2024

To

The Directors/Principals
Self Financing Institutions

Subject: Additional Guidelines to be followed for Admission under Management Quota Seats 2024-25 by the Affiliated Institutes.

Sir/Madam,

In continuation of University's letter No. IPU-7/DI(Academic)/MQ/2024/673 dated 22.07.2024, the Colleges/Institutions are requested to provide **rank ordered merit list** programme wise in respect of all the candidates who have made applications in online/offline mode, in the **enclosed proforma within 02 days** of closing of registration and prior to commencing of counselling. The desired information may be provided in the soft copy as in Excel format, as well as hard copy of the same may also be submitted to the Academic Branch. The information received in any other format shall not be accepted. It is mandatory to prepare **rank ordered merit list** of all the candidates (online/offline mode) and upload the same on the website of the College, prior to commencement of counselling.

In addition to above, for maintaining transparency in the Management Quota Admissions, the Colleges are requested to follow following instructions strictly:

- (a) The videography of the entire counselling process be carried out by the Colleges.
- (b) Marking of attendance by the candidates in 1st and 2nd round of Counselling whose names figures in the rank ordered merit list at the time of counselling. Candidates those who do not attend counselling may be marked as absent.
- (c) Declaration of exact venue/place of counselling in the counselling schedule itself (i.e, Block/School/Class Room No.etc.).
- (d) It is mandatory that the candidates should have either qualified in the notified National Level Test/GGSIPU CET 2024/CUET for admission in various programmes. Rank Ordered merit list be prepared in **order of priority** as mentioned in the Admission Brochure 2024-25- At a Glance – Details of Graduation/Post Graduation programmes offered and applicable entrance test.

- (e) As per the Admission Brochure 2024-25, it is mandatory for all the candidates desirous of seeking admission through management quota to have registration in the University portal. However, as the result of CUET-UG was delayed by the NTA, therefore, it has been decided by the Admission Committee that Institutions/Colleges shall allow candidates having valid CUET-UG Score under Management Quota Admission for various UG Programme as applicable without insisting on registration with GGSIP University. However, such candidate will submit the copy of proof of Registration in GGSIP University, at the respective institutes, at the time of reporting for the counselling in Management Quota Admissions.
- (f) As per the meeting held on 23.07.2024, the Admission Regulatory Committee has directed to upload the list of the students who have been allotted seats in first and second Round of counselling in the University website as well as to get the same uploaded in the Colleges website also as per DPCI Rules, 2007. The vacancy status after filling of 1st round of counselling shall also be uploaded on the website of respective Institutes and also forward to University for uploading on University website. Accordingly, all the Colleges are requested to furnish list of allotted students in both round of counselling to University for uploading on University website and upload the same in the College website also.



(Dr. Vijay Kumar)
Dy. Registrar (Academic)

Programme Wise Rank Ordered Merit List of Applicants who made applications through Online/Offline Mode under Management Quota for the Academic Session 2024-25

Name of the College -

Name of the Programme:-

S. No./ Rank	Programme Name	CET Application No. /NLT Application No./@CUET Application No.	Rank NLT/CET	Name of the candidate	Father's name	Mother's Name	DOB	Gender	Category	Last Qualifying Exam (12/UG /PG)	*Maximum Marks of considered Subject for preparing merit	*Marks Obtained in considered Subject for preparing merit	* % of considered Subject for preparing merit	# whether Candidate has registered themselves on online portal by paying the requisite fee or not ? (Yes/No)
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.

Refer Point No.20 – of Important Instructions for Candidates of PG/UG Admission Brochure 2024-25.

* Refer Para 4 of University Notification No. 106/2024 dated 28.06.2024.

@ This column can be kept blank in respect of candidates applying through CUET Score and in the column No 15 answered can be marked No.

It is certified that while preparing the Rank Ordered Merit List, all the candidates those who have made application through online and offline mode have been included in the above list and no candidate has been left.

Signature of Authorized Signatory of the Institute with Stamp and date