



TENDER DOCUMENT

FOR

Supply, Installation, Testing & Commissioning and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services at University Hostel Blocks

AT

Guru Gobind Singh Indraprastha University

[A state University under Govt. of NCT of Delhi]

Sector 16 C, Dwarka, New Delhi 110 078

Dy. Registrar (Purchase)

***Room No. L 010, Ground Floor, Library Block,
GGSIPU, Sector 16C, Dwarka, New Delhi 110078***

Contact Nos.011 25302149-150

Email :purchaseipu@gmail.com.



Guru Gobind Singh Indraprastha University
 ("A State University established by Govt. of NCT of Delhi")
Sector 16-C, Dwarka, New Delhi-110 078
(Purchase Branch)
 Ph: 011-25302149-150 Email: purchasebranch@ipu.ac.in
 Website: www.ipu.ac.in

DATED:10.10.2025

TENDER NO.06/PUR/GGSIPU/2025-26

E-TENDER (NIT)

The Registrar, Guru Gobind Singh Indraprastha University invites **E-Tender (NIT)** from **reputed Internet Service Providers** under sealed envelopes for Supply, installation, testing & commissioning and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services at University Hostel Blocks at GGSIP University, **Sector-16C, Dwarka, Delhi-110078.**

1.	Name of work	Supply, installation, testing & commissioning and maintenance of a dedicated underground internet Leased Line to support distribution of Wi-Fi services at University Hostel Blocks at GGSIP University, Sector-16C, Dwarka, Delhi-110078.
2.	The last date and time of uploading technical and financial bid on e-procurement website.	29.10.2025 Upto 2.00 p.m.
2.	Pre-bid meeting Date & Time	14.10.2025 AT 3:30 p.m. at Purchase Branch, Guru Gobind Singh Indraprastha University, Sector-16c, Dwarka, New Delhi – 110078.
3.	Date and time for opening of Technical bid	29.10.2025 at 02.30 p.m.
4.	Estimated Cost of Tender	Rs. 14,40,000/- (approx.) (inclusive of GST)
5.	Details of EMD	Rs. 43,200/- i.e. 3% of the estimated cost of the material.
6.	<ul style="list-style-type: none"> The bids shall be submitted in two stages viz.(i) <i>Technical bid</i> (ii) <i>Financial bid</i>. The Technical & Financial bid should be uploaded on e-procurement website i.e. www.govtprocurement.delhi.gov.in (No documents need to be submitted in hard copy) as well as from the University website i.e. www.ipu.ac.in. All the pages of the Technical Bid shall be numbered and indexed by the bidder failing which the Tender Evaluation Committee reserves the right to reject the bid. 	

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|---|
| <ul style="list-style-type: none">• Applicants meeting the qualification criteria may be invited for presentation / proposal before the Technical Committee.• Bidders who are found qualified in the round of presentation will be considered for opening of Financial Bid subject to meeting the Technical Criteria.• Completion Period: Internet Services at University Hostels within 30 days from the date of issue of award of work.• GGSIPU reserve the right to accept or reject any or all the tenders wholly or partially without assigning any reason thereof. |
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(REGISTRAR)

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DETAILED SCOPE OF WORK

1.0 Scope & Work

The work consists of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to provide Wi-Fi services through WiFi Routers, Switches and other equipments installed and commissioned at University Hostels and various building at GGSIP University, Sector-16C, Dwarka, New Delhi. The high-speed, reliable, and secure internet access across the hostel premises through wifi routers must be functional 24x7.

1.1 Details of work/ requirement for Internet Services at University Hostel Blocks.

- a) The selected service provider shall deliver dedicated underground Internet Leased Line [fiber optic] with a minimum capacity of 200 Mbps speed. Guaranteed bandwidth with 1:1 contention ratio. Unlimited data usage (no data cap or FUP policy) with 80 Access Points, user Authentication portal & installation & maintenance.
- b) The exact number of Access Points to be installed in the premises shall be finalized by the Committee constituted by the University after review of the overall coverage and usage. (20% increase or decrease). The payment shall be made on the basis of Access Points installed & functional.
- c) The wi-fi router must have capability to connect 30-40 concurrent user at a time.
- d) Supply, install and configure necessary routers, switches, and modems etc. at the Hostel Blocks to ensure 24x7 WiFi internet service. The bidder shall conduct thorough Survey of the premises and accordingly determine the exact number of Equipments required to meet the desired capacity of speed/ Bandwidth of the of the wifi connections.
- e) The control of the user authentication portal shall be handed over to UITS. The user authentication for the usage of wi-fi installed under this tender shall be through cloud management software.
- f) The user authentication portal must have facilities to manage all the user (Faculty/Students/Guest) through email/mobile no. available in data management file.
- g) The central authentication portal must facilities to generate user based report and traffic details.
- h) The service provider (Vendor) should provide 5 useable static IP addresses.
- i) Commission of Internet through Wi-fi network wherein wifi availability at all 04 hostels (Boys and Girls) on all Floors (i.e. 9 floors / 188 rooms in each hostel) with maintenance of equipments related to Internet/ Wi-fi Services. The Bidder will further ensure that no dark spots are present in the premises.

- j) The entire work shall be with liability of replacement of equipments or to the satisfaction of the University. The work will also include maintenance of the Wi-fi equipment installed in the University premises. After completion of the contract period, the bidder will be required to remove the equipments installed under the contract.
- k) During the period of contract, the bidder shall ensure the functionality of equipments and must replace unserviceable /non-functional equipments at his own cost.
- l) The period of contract under this tender is for 12 months initially from the date of successful commencement of the wifi services with the possibility of extension based on performance and mutual agreement.
- m) The University may request vendor to extend the services to another building of the university on same rate and term & condition during the active period of contract.

1.2 Safety and Security

Safety and Security of workers/staff, material, equipments, etc. will be the responsibility of the bidder. The university will not be held responsible on this account

- 1.3 The University reserves the right, without being liable for any damages or obligation to inform the bidder, to:
 - (a) Amend the scope and value of contract to the bidder.
 - (b) Reject any or all the applications without assigning any reason.
- 1.4 Any effort on the part of the bidder or his agent to exercise influence or to pressurize the University would result in rejection of his bid. Canvassing to any kind is prohibited.
- 1.5 The commissioning and complete installation of all the equipment/machinery as per the setup finalized by the committee will be done by the supplier only.
- 1.6 In case of software items, the suppliers should ensure that:
 - a) Legal software is supplied in original sealed pouches/pkt.
 - b) A license agreement is enclosed with it
 - c) A registration card is available in software.

2.0 Definitions:

- 2.1 **GGSIPIU** means Guru Gobind Singh Indraprastha University, Delhi
- 2.2 **University** means Guru Gobind Singh Indraprastha University, Delhi
- 2.3 **Employer** means the Registrar, GGSIPU and his successor
- 2.4 **Bidder** means Manufacturer, OEM and authorized supplier of OEM Manufacturer/Vendor/Firm. The tenderer must enclose adequate documents to provide their authorization claim.
- 2.5 **“Year”** means “Financial year” unless stated otherwise.
- 2.6 Partial bids shall be summarily rejected. All the bidders must apply for complete scope of work.

3.0 Who can apply:

- 3.1 If the bidder is a proprietary firm, the application shall be signed by the proprietor with his full typewritten name and the full name of his firm with its current address, Contact details etc.
- 3.2 If the bidder is a firm in partnership, the application shall be signed by all partners of the firm with their full typewritten names and current addresses, or alternatively, by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases, a certified copy of partnership deed and current address of all the partners of the firm should accompany the application.
- 3.3 If the bidder is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a certified copy of the power of attorney. The bidder should also furnish a certified copy of the Memorandum and Articles of Association duly attested by a Public Notary.

4.0 Bid Submission:

- 4.1 The document comprise of the technical bids alongwith Bid-Securing Declaration Form should be uploaded on e-procurement website i.e. www.govtprocurement.delhi.gov.in only (Not to be submitted in hard copy)
- 4.2 Technical bid must be uploaded on e-procurement website and EMD (with validity of 180 days i.e. bid validity period +45 days) in FDR/DD/online only should be submitted in the office.
- (i) The prospective bidder may submit the EMD in the form of NEFT/RTGS/FDR/DD alongwith the prescribed format (**Annexure-H**) and upload the copy of the same alongwith Technical Bid documents.
- (ii) The bidder shall submit “Earnest Money Deposit” alongwith covering letter in original (No other documents need to be submit in hard copy) in an envelope addressed to Dy. Registrar (Purchase), Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi-110078 only in case of EMD is in shape of FDR/DD.
- (iii) EMD can also be deposited in online mode in University Bank Account as per details below:-

RTGS/ECS Details		
1.	Accounts Holder Name	Registrar, Guru Gobind Singh Indraprastha University
2.	Account No.	927860555
3.	IFSC Code	IDIB000G082
4.	Bank Name	Indian Bank
5.	MICR Code	110019071
6.	Account type	SB (Saving)
7.	CBS Code/ Branch Code	02029
8.	Branch Name & Address	GGSIU, Sector-16C, Dwarka, New Delhi - 110078
9.	Banker's Phone No.	011-28035244

(iv) EMD EXEMPTION:

- The bidder seeking EMD exemption, must submit the valid supporting document.
- Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.
- For startups no relaxation in the turnover criteria or experience criteria shall be given.

The envelope containing EMD shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared late or is declared non-responsive.

In case of submission of EMD Online (RTGS/ NEFT), there is no requirement of physical submission. A Declaration should be submitted with details of RTGS/ NEFT.

5.0 Performance Guarantee:

- 5.1 The successful bidder shall be required to furnish a **Performance Guarantee of 5%** after successfully installation of the Wifi at site. Performance Security should remain valid for a period of 60 days beyond contractual obligations of the supplier i.e. 12 months. The Performance Guarantee shall be accepted in the following form and shall be in favour of “Registrar, GGSIPU”, payable at Delhi with a validity of months as under:-
- i. Fixed deposit receipt (FDR) of a nationalized bank
 - ii. Bank Guarantee (As per Annexure-F)
- 5.2 Performance Guarantee will be refunded after completion of the contract period i.e. 60 months + 02 months beyond contractual obligations of the supplier.
- 5.3 In case of non submission of Performance Guarantee a week from the installation of Wifi, the University shall deduct the same value from the Bill and process the release of remaining payment subject to the other conditions being satisfied.
- 5.4 In case a fixed deposit receipt/ Bank Guarantee of any bank is furnished by the bidder to the University as part of the Performance Guarantee and the Bank is unable to make payment against the said item. The loss caused thereby shall fall on the supplier and the supplier shall forthwith on demand furnish additional security to the University to make good the deficit.

6.0 ELIGIBILITY CRITERIA FOR WORK

6.1	Letter of Transmittal	Annexure – A
	Declaration by Bidder	Annexure – A1
	Compliance to Bid Requirement	Annexure – A2
	A declaration by the bidder that the item for which we have quoted our price in the Financial Bid would not be an item used so far for demo/any other purposes and will be unused (brand new).	Annexure – A3
	Organizational Structure: - Legal status of the company/ organization with legal proof along with certified copies.	Annexure – B
6.2	Income Tax Registration (PAN No.),	Attach certified copies
	GST Registration Number	
6.3	Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly provide the Internet Services or similar Category Services to any Central / State Govt. Organization / PSU / Public Listed Company for last 03 Financial years. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year.	Annexure-C
6.4	The firm should have Average Financial Turnover of Rs. 14,40,000/- (Rupees Fourteen Laks Fourty Thousand only) during the immediate last three consecutive financial year, duly audited, signed & stamped by a Chartered Accountant.	Annexure-D
6.5	Details of Work Completion	Annexure-E
6.6	That the bidder/ organization has not been debarred or blacklisted by any of the Central/State Government/Departments /Organizations/Central or State PSU in last 3 years. In case the debarment or blacklisted has been revoked by the department or court then it shall not be considered as blacklisting or debarment. A declaration of fair business practice by the Bidder.	Annexure – F
6.7	Bid securing declaration	Annexure – G
6.8	Details of EMD	Annexure-H
6.9	Authorization letter of the Service Providers Upload Service Provider authorization: Wherever Authorised Distributors/Resellers are submitting the bid, Service Provider Authorisation Form/ Certificate with Service Providers with details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.	Attach copy of proof

6.10	<p>The intending bidder must attach Income Tax return for the last three years with the bid document or Gross Annual Income Certificate for the last three years duly certified by the Chartered Accountant.</p> <p>a) Individual Firms should have satisfactorily executed at least one of the following in the last three years ending last day of the receipt of bids:</p> <p>One single order of similar work of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services having value of Rs.11,52,000/-</p> <p style="text-align: center;">OR</p> <p>Two similar works of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services having value of Rs.8,64,000/-</p> <p style="text-align: center;">OR</p> <p>Three similar works of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services having value of Rs.5,76,000/-</p>	Attach copy of proof								
6.11	Bidder Should have a valid Class "A" ISP License from past 5 years and the same shall remain valid till the end of contract period.	Attach copy of proof								
6.12	Bidder must provide end to end managed services. Implying that providing, installation & configuration of all hardware like routers, patch cords, cables and software required for implementation of services shall be sole responsibility of the bidder, up to the Ethernet point provided to the Department. Likewise, the operation and maintenance of the service shall also be on end-to-end basis.	Undertaking on Rs 10 non judicial stamp paper								
6.13	Bidder must have fully functional 24x7x365 Technical Support through phone and email and Web-based (Help center, user to user forum.) support from the date of completion/commissioning of Wi-fi Services.	Undertaking on Rs 10 non judicial stamp paper								
6.14	<p>Bidders are requested to provide the details of the equipments which will be installed and maintained in the University Hostel Blocks by the successful bidders in the following format:</p> <table><tr><td>S. No.</td><td>Description</td><td>Detailed specification</td><td>Nos. of Equipments</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	S. No.	Description	Detailed specification	Nos. of Equipments					Use separate sheet on the bidders letter head
S. No.	Description	Detailed specification	Nos. of Equipments							

Disclaimer

1. This tender document is neither an agreement nor an offer by the Guru Gobind Singh Indraprastha University to the prospective Applicants or any other person.
2. GGSIP University will not be responsible for any delay in receiving the tender. The issue of this tender does not imply that GGSIP University is bound to select an Applicant or to appoint the Applicant, as the case may be, for providing Internet Services at University Hostels .
3. GGSIP University reserves the right to accept / reject any or all Tender submitted.
4. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. GGSIP University accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.
5. GGSIP University reserves the right to change / modify / amend any or all provisions of this TENDER document. Such revisions to the tender / amended tender will be made available on the website of www.ipu.ac.in.
6. If at any time during the evaluation of tender, GGSIP University requires any clarification on the documents submitted by the prospective firms, it reserves the right to request a clarification so as to complete the evaluation.

7.0 TERMS & CONDITIONS

7.1 Payment Terms

1. Payment shall be released on a monthly basis following the completion of installation, commissioning, and the receipt of a satisfactory performance report from the UITs Branch regarding the functionality of Wi-Fi services within the hostels.
2. Each invoice should be submitted in duplicate clearly specifying contact number, description, quantity, unit price, total amount, bank details along with warranty certificate, etc.
3. No advance payment will be made under any circumstances.
4. The Bidder shall at all times indemnify the University from any claims or liabilities which may arise or occur. There shall be no employer-employee relationship between the University & the personnel deployed by the successful bidder.

7.2 Penalties

7.2 (1) Delay and Non Conformance

1. If the bidder fails to Install & commissioning of the Wifi services within the period specified in the Work Order, the University shall without prejudice to its other remedies under the Purchase Order, deduct from the contract price, as liquidated damages, a sum equivalent to 1% (one percent) of the contract price against delay of commissioning, weekly or part thereof of delay until actual commissioning. The penalties will be maximum of 10% of the contract amount / awarded value.
2. In case of extraordinary delay or beyond 90 days of stipulated period, University reserves the right to terminate the contract, without any liability to cancellation charges and blacklist/debarred the defaulting firm.
3. After having been notified of the defects/ service requirement during contract period, the bidder has to complete the required Service / Rectification within **02 days (48 hours) time limit and 05 days in case of replacement of faulty equipments**. The complaint will be requested on the email of the Bidder submitted at the time of bidding by the Office of the UITs.

7.2 (2) Default in After Sales Services

1. During the period of contract, the bidder shall ensure the functionality of equipments and must replace unserviceable /non-functional equipments at his own cost. Further, in the event of any default and/or unsatisfactory after sales service by the supplier/tenderer/vendor/firm, the Competent Authority will be at liberty to repair during warranty/get the item repaired/serviced from other source/party at the cost of vendor. All the cost has to be paid by the vendor / supplier as the case may be.

If the bidder fails to complete service / rectification with defined time limit, the penalty as per details shall be charged from the monthly bill:

1.	If equipment standby is given within 24 hours, Downtime is NIL	“NIL” Penalty
2.	After 24 hours	Rs. 1,000 per day after 24 hours for

		every day / part thereof per access point subject to maximum limit of the double amount quoted by the Bidder for each access point.
3.	Failure on part of the Bidder to rectify the access points for a prolonged period will result in the further penalty as decided by the Competent Authority on recommendations of the Project Director.	

7.4 Substitution and Wrong Supplies

Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost and risk.

7.5 Insurance, Freight and Deliveries

The supplier shall make his own arrangements towards safe and complete delivery including insurance, freight, state level permits etc. as applicable at the designated locations indicated by University in the Purchase Order.

The bidder will keep University informed about changes, if any, in various stages of deliveries, installation.

7.6 Arbitration and Settlement of Disputes:

1. University and the bidder shall make every effort to resolve amicably by direct information negotiation by difference or dispute arising between them under or in connection with the University order.
2. If after thirty (30) days from the commencement of such informal negotiations, University and the supplier are unable to resolve amicably the dispute, either party may require that the dispute be referred for resolution to the formal mechanisms as specified hereunder:
3. Any dispute or differences whatsoever arising between the parties out of or relating to the manufacturing, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on the parties. The sole arbitrator shall be appointed by the Vice Chancellor, GGS Indraprastha University.
4. The performance under this contract shall not stop for any reason whatsoever during the said dispute/proceedings, unless the bidder is specifically directed by University to desist from working in this behalf.
5. The venue of arbitration shall be Delhi/ New Delhi. The language of proceedings shall be English. The Law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to the jurisdiction of the Delhi Courts only
6. It is also a term of that if any fees are payable to the arbitrator, these shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered on the reference on the date he issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.

7.7 Force Majeure For purpose of this Clause, Force Majeure shall mean fires, floods, natural disasters or other acts, that are unanticipated or unforeseeable, and not brought about at the instance of the party claiming to be affected by such event, or which, if anticipated or foreseeable, could not be avoided or provided for, and which has caused the non-performance or delay in performance, such as war, turmoil, strikes, sabotage, explosions, quarantine restriction beyond the control of either party. A party claiming Force Majeure shall exercise reasonable diligence to seek to overcome the Force Majeure event and to mitigate the effects thereof on the performance of its obligations under this Supply Order.

If a Force Majeure situation arises, the supplier shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the Supplier shall continue to perform its obligations under the Purchase Order as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

8.0 ELIGIBILITY CRITERIA FOR WORK

EVALUATION CRITERIA:

8.1 In order to bring quality in the whole process of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services at University Hostels at GGSIP University, Sector-16C, Dwarka, New Delhi, the following criteria shall be followed.

(I) Initial Eligibility Criteria (Stage 1)

- (A) The purpose of this stage is only for preparing a list of all eligible applicants. Documents of only those applicants shall be scrutinized for initial eligibility whose Earnest Money Deposit is found to be in order. Bids without earnest money deposit in requisite shape and amount shall be summarily rejected.
- (B) The initial eligibility (Stage 1) shall be decided on the basis of evaluation of documentary evidence provided by the applicants in support of their eligibility according to the Initial Eligibility Criteria as listed below (as mentioned at **point 5.1-5.14**:

(II) Evaluation of Technical Bid (Stage 2)

All the applicants qualifying the Initial Eligibility Criteria (Stage 1) shall be evaluated for their technical capability according to the prescribed evaluation criteria listed below.

S. No.	Criteria	Maximum Marks
1.	Past Experience – Similar Work	

	<p>Minimum Eligibility Criteria as laid down in the Tender Document as per Clause 6.10.</p> <p>Double of the minimum eligibility criteria as laid down in the Tender Document at clause 6.10 Accordingly for 100% of 40 marks, the bidder must attach Income Tax return for the last three years with the bid document or Gross Annual Income Certificate for the last three years duly certified by the Chartered Accountant.</p> <p>b) Individual Firms should have satisfactorily executed at least one of the following in the last three years ending last day of the receipt of bids:</p> <p>One single order of similar work of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services having value of Rs.23,04,000/-</p> <p>OR</p> <p>Two similar works of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services having value of Rs.17,28,000/-</p> <p>OR</p> <p>Three similar works of provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services having value of Rs.11,52,000/-.</p>	<p>(i) 60% of Maximum Marks of 40.</p> <p>(ii) 100% of Maximum Marks of 40.</p>	40
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2.	Quality of Similar Works (Performance Report from Clients) (Any One) <table border="1" data-bbox="492 163 971 499"> <tr> <td data-bbox="492 163 824 268">Excellent</td><td data-bbox="824 163 865 268">:</td><td data-bbox="865 163 971 268">20</td></tr> <tr> <td data-bbox="492 268 824 373">Very Good</td><td data-bbox="824 268 865 373">:</td><td data-bbox="865 268 971 373">15</td></tr> <tr> <td data-bbox="492 373 824 499">Good / Satisfactory</td><td data-bbox="824 373 865 499">:</td><td data-bbox="865 373 971 499">12</td></tr> </table>	Excellent	:	20	Very Good	:	15	Good / Satisfactory	:	12	20
Excellent	:	20									
Very Good	:	15									
Good / Satisfactory	:	12									
4.	Technical Presentation Concept Idea Scheme for provisioning, installation, commissioning, operation, and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services.	40									
		Total Marks 100									

(III) OPENING AND EVALUATION OF FINANCIAL BIDS

- (i) All the applicants who have scored equal to or more than 60% marks in the Evaluation of Technical Capability shall be considered for opening of Financial Bid. In case, however, the number of such applicants, who have scored equal to or more than 60% is less than 3, then the top 03 applicants who have scored equal to or more than 60% marks shall be considered as eligible for opening of financial bid.
- (ii) After opening of the financial proposals, the bidder with the lowest quote (L-1) will be considered for award.

FINANCIAL BID

Financial bid in respect of supply, installation, testing & commissioning and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services at University Hostels at GGSIP University

S. No.	Description	Qty. of Access point	Unit price	Total Prices
1.	Annual charges for Internet Services.	80		
2.	Installation and Maintenance charges (for One time)	1		
Total price (without GST)				
GST				
Total Amount (inclusive of GST)				

(SEAL, SIGNATURE & NAME OF THE BIDDER)

Note:

- i. Payment of Internet Services will be made monthly basis as per Clause 6.1 of the bid document.
- ii. Payment for installation shall be made after successful Supply, Installation, Testing & Commissioning of the internet services and inspection by the University Committee after Operationalization of Admn. Portal.
- iii. The exact number of Access Points to be installed in the premises shall be finalized by the Committee constituted by the University after review of the overall coverage and usage. (20% increase or decrease). The payment shall be made on the basis of Access Points installed & functional.
- iv. In case of extension of the Contract only monthly payment of internet services shall be considered.
- v. The Annual Rates quoted shall be divided by 12 to determine the monthly rates.

LETTER OF TRANSMITTAL

From:

To

The Registrar
GGS IPU
Sector 16C, Dwarka,
Delhi

Sub: Submission of Tender Document for “Supply, installation, testing & commissioning and maintenance of a dedicated underground Internet Leased Line to support distribution of Wi-Fi services at University Hostel Blocks at GGSIP University, **Sector-16C, Dwarka, Delhi-110078.**”.

Sir,

Having examined the details given in Tender document for the above work, I/we hereby submit the relevant information:-

1. I/we hereby certify that all the statement made and information supplied in the enclosed annexure / forms accompanying statement are true and correct.
2. I/we have furnished all information and details necessary for eligibility and have no further pertinent information to Supply, Installation, Testing and Commissioning.
3. I/we submit the requisite certified solvency certificate and authorize the Registrar, GGSIPU to approach Bank issuing the solvency certificate to confirm the correctness thereof. I/we also authorize the GGSIPU to approach individuals, employers, firms and corporation to verify our competence and general reputation.

Name & Signature(s) of Bidder(s) with seal

DECLARATION BY THE BIDDER

We _____ (Name of the Bidder) hereby represent that we have gone through and understood the Bidding Document (which in two parts) in Part-I (Commercial Section & Technical Section) and Part-II (Schedule of Quantities) and that our Bid has been prepared accordingly in compliance with the requirement stipulated in the said documents.

We are submitting a copy of Bidding Document marked “Original” as part of our Bid duly signed and stamped on each page in token of our acceptance. We undertake that Part-I and Part-II of the Bidding Document shall be deemed to form part of our bid and in the event of award of work to us, the same shall be considered for constitution of Contract Agreement. Further, we shall sign and stamp each page of this Part-I and Part-II as a token of Acceptance and as a part of the Contract in the event of award of Contract to us.

We further confirm that we have indicated prices in Schedule of Quantities and submitted in Price Bid in separately sealed envelope. We confirm that rate quoted by us includes price for all works/activities/supply etc. as mentioned in item description of the items in Schedule of Quantities.

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

Note : This declaration should be signed by the Bidder’s representative who is signing the Bid.

COMPLIANCE TO BID REQUIREMENT

We hereby agree to fully comply with, abide by and accept without variation, deviation or reservation all technical, commercial and other conditions whatsoever of the Bidding Documents and Addendum to the Bidding Documents, if any, for subject work issued by GGSIPU.

We hereby further confirm that any terms and conditions if mentioned in our bid (Un-priced as well as Priced Part) shall not be recognized and shall be treated as null and void.

SIGNATURE OF BIDDER: _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

DECLARATION BY THE BIDDER

We _____ (Name of the Bidder) hereby declare that the item for which we have quoted our price in the Financial Bid would not be an item used so far for demo/any other purposes and will be unused (brand new).

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

COMPANY SEAL : _____

Note: This declaration should be signed by the Bidder's representative who is signing the Bid.

ORGANISATION STRUCTURE

1. Name & Address of the Bidder :
2. Telephone No./Fax No./ e-mail :
3. Legal status of the Bidder (attach copies of original document defining the legal status)
 - a) An Individual
 - b) A proprietary firm
 - c) A firm in partnership
 - d) A limited company or Corporation
 - e) A Public Sector Undertaking
4. Particulars of registration with various Government Bodies (Attach attested Photo Copy)

Organization /Place of registration	Registration No
-------------------------------------	-----------------
5. A. PAN No. -----
B. GST No. -----
6. Names and Titles of Directors & Officers with designation to be concerned with this work. :
7. Name & Designation of individuals authorized to act for the organization :
(Pl attach power of attorney in favour of authorized representative duly signed by authorized signatory)
8. Has the Bidder ever required to suspend work for a period of more than six months continuously after you commenced the business? If so, give the name of the project and reasons of suspension of work. :
9. Has the Bidder, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment. :
10. Has the Bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details. :
11. Has the Bidder, or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details. :
13. Any other information considered necessary but not included above. :

(Stamp, Name & Signature of Bidder)

**DETAILS OF PROVIDING INTERNET SERVICES (AS per Scope of Work) IN
LAST 03 (THREE) YEARS i.e. Financial Year 2022-23, 2023-24 and 2024-25**

(I) S. No.	(ii) Postal address of client with contact numbers	(iii) Starting date	(iv) Scheduled completion date	(v) Actual completion date	(vi) Reasons for delay, if, any	(vii) Contract value	(viii) Contract goods/ items	(ix) Any other information	(x) Page nos.

Instructions – The above details should be properly indexed with page numbers, failing which the bids shall be summarily rejected

(Stamp, Name & Signature of Bidder)

DETAILS OF ANNUAL TURNOVER

A. FINANCIAL DETAILS

Financial Years	Gross Annual Turnover (In Lakhs)	Profit/Loss (In Lakhs)
2022-2023		
2023-2024		
2024-2025		

**B. Audited balance sheet and profit & loss account for above three years to be submitted.
Must be attested by the Chartered Accountant.**

Signature & stamp by Chartered Accountant

(Stamp, Name & Signature of Bidder)

DETAILS OF WORK COMPLETION

Sl. No.	Order No./dated	Name of the Organization	Description of Item	Order / Quantity	Total value Amount	Date of start	Date of completion	Attach work completion certificate on the letter head of the client Organisation	Performance Assessment for last 05 years.

(Stamp, Name and Signature of Bidder)

PERFORMANCE REPORT OF EACH WORK REFERRED IN ANNEXURE-C

1. Name of work / Project & Location :
2. Name of Client and Address with contact details :
3. Agreement No./Work Order No. :
4. Value of work as per work order/ Award : **Rs.**
5. Total value of actual work done : **Rs.**
6. Date of start :
7. Date of completion :
8. Performance Report (Pls. tick one) :

(Outstanding/ Very Good/Good Satisfactory /Unsatisfactory/ Poor)

(Signature & Stamp of Director/Registrar/Admin.Officer/Ex. Engineer or Equivalent)
With Phone No./Mob.No. & E-mail address

(Stamp & Signature of Bidder)

Dated:

Note:

1. This Annexure should be submitted separately for each work completed by the Bidder and the works indicated in the Annexure-C.
2. This ANNEXURE shall be signed & stamped by the Bidder's client not below the rank of Asstt. Registrar / Admn. Officer/ Executive or equivalent.
3. The Name, Address, Contact details (Mobile, Fax, E-mail, and Landline Phones) of Client should be indicated to facilitate confirmation of work.

DECLARATION FOR FAIR BUSINESS BY THE BIDDER

This is to certify that We, M/s _____ in submission of this offer confirm that:-

- i) We have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements;
- ii) We do not have records of poor performance such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.
- iii) Business has not been banned with us by any Central / State Government Department/ Public Sector Undertaking or Enterprise of Central / State Government.
- iv) We have submitted all the supporting documents and furnished the relevant details as per prescribed format.
- v) The information and documents submitted with the tender by us are correct and we are fully responsible for the correctness of the information and documents submitted by us.
- vi) We understood that in case of any statement/information/document furnished by us or to be furnished by us in connection with this offer is found to be incorrect or false, our EMD in full will be fortified and business dealings will be banned.
- vii) We have not been punished / penalized by way of imprisonment in last three years.
- viii) We have not been blacklisted/ debarred by any of the Government/Public Sector Agency in last three years.
- ix) The proprietor/partners of the agency do not have any relative employee in the University.

SEAL, SIGNATURE & NAME OF THE BIDDER

Signing this document

BID SECURING DECLARATION

I.....(Name of the Bidder).....
Designation, of (Name of the Company) do hereby submit this
Bid Securing Undertaking that, if I withdraw or modify my Bid during the validity or,
if I am awarded the contract and failed to sign the contract or to submit the
Performance security before the deadline defined in the tender document, I shall be
suspended for the period specified in the tender document from being eligible to
submit Bids for contract with the entity that invited the Bids.

Name of the Bidder
Name of the Company
Dated

FORMAT FOR DETAILS OF EMD

Details of EMD applied by M/s._____ as per E-Tender No._____

Sl.No.	Description	Qty.	Please Tick Applied (/) Not applied (x)	EMD Amount	Mode of Payment (DD/FDR/NEFT /RTGS)
1	As per Tender No._____	80			

(SEAL, SIGNATURE & NAME OF THE BIDDER)