


F.1(6)(12)/2021/Estt.-NT/ 10957

31st
Dated the December, 2025

ORDER

All Heads/Incharge of Schools/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status (except CL & SCL) as on 01.01.2026 in respect of regular non-teaching employees whose increment is due on 01.01.2026, to the Establishment (Non-Teaching) on or before 08.01.2026 so that annual increment could be processed and granted accordingly.

This may be treated as most urgent.


(NAVEEN KR. BUDHIRAJA)
ASSTT. REGISTRAR(ESTT.-NT)

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Copy forwarded to the following for information & necessary action:

1. OSD to Hon'ble Vice Chancellor, GGS Indraprastha University.
2. All Deans/Directors, GGS Indraprastha University (Dwarka Campus & East Campus Surajmal Vihar).
3. Controller of Examination-I & II, GGS Indraprastha University.
4. Controller of Finance, GGS Indraprastha University.
5. All branch heads/JRs/DRs/ARs, GGS Indraprastha University.
6. Asstt. Registrar, VC Secretariat, GGS Indraprastha University.
7. Asstt. Registrar, O/o the Registrar, GGS Indraprastha University.
8. Project Director (UITS), GGS Indraprastha University with a request to upload on the University Website.
9. Guard File

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(NAVEEN KR. BUDHIRAJA)
ASSTT. REGISTRAR(ESTT.-NT)