



**UNIVERSITY SCHOOL OF LAW AND LEGAL STUDIES,
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16-C, DWARKA, NEW DELHI - 110078**

NOTICE

Date: 29/10/2025

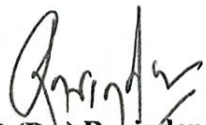
In continuation of the earlier Notice dated 22/10/2025, nominations are hereby invited for the office bearers of the USLLS Alumni Association for the following posts:

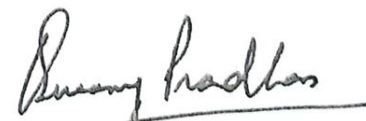
1. Secretary - One Post
2. Treasurer - One Post
3. Executive Members - Five Posts

The nomination for each post is to be submitted by the candidates in the prescribed Nomination Form, either *in person* at Room No. 107, University School of Law & Legal Studies, GGSIPU or by email at uslls_ipuniversity@yahoo.com.

The schedule for the nomination and election shall be as follows:

S.NO.	STAGES	DATE
1.	Commencement of filing of nominations in the prescribed format	Monday, 03.11.2025 (Till the last date of nominations from 10:00 am to 05:00 pm)
2.	Last date for filing nominations	Friday, 07.11.2025 (Till 05:00 pm)
3.	Last date for withdrawal of nominations	Monday, 10.11.2025 (Till 05:00 pm)
4.	Display of the List of Eligible Candidates for election	Monday, 10.11.2025 (At 05:00 pm)
5.	Elections (Casting of Votes)	Sunday, 16.11.2025 (From 11:00 am to 04:00 pm)
6.	Declaration of Results	Sunday, 16.11.2025 (At 05:00 pm)


Prof. (Dr.) Ravinder Kumar
Chairperson, Election Committee,
USLLS Alumni Election,
USLLS, GGSIPU.


Prof. (Dr.) Queeny Pradhan
Dean,
University School of Law & Legal Studies,
Guru Gobind Singh Indraprastha University.
Dean

Copy to:

1. In-charge UITS with request to upload this order in the University website.
2. Guard file.

USLLS ALUMNI ELECTION - NOMINATION FORM

▪ **CANDIDATE DETAILS:**

Name of Alumnus: _____

Enrollment No.: _____

Course Passed: _____

Year of Passing: _____

Current Designation: _____

Organisation: _____

Address: _____

E-mail: _____

Mobile No.: _____

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▪ **ELECTION DETAILS:**

I wish to contest election to the USLLS Alumni Association for a term of two years (2025-27) for the position of _____

▪ **PROPOSER AND SECONDER DETAILS:**

<u><i>Proposed By</i></u>	<u><i>Seconded By</i></u>
Name:	Name:
Mobile No.:	Mobile No.:
E-mail:	E-mail:
Address:	Address:
Course Passed:	Course Passed:
Year of Passing:	Year of Passing:
Signature:	Signature:

▪ **DECLARATION:**

I hereby declare that all the information provided above is true to the best of my knowledge. I understand that any false information or canvassing in any form shall render my nomination liable to rejection.

Signature of Candidate: _____.

Date: _____.

Place: _____.

NOTE: Along with the nomination form, candidates are required to attach:

1. A copy of the document for the candidate, proposers, and seconders, clearly showing their affiliation with USLLS, GGSIPU.
2. One valid Government-issued Photo ID proof, such as *Aadhaar Card, PAN Card, Driving License, or Passport.*

For Office Use Only

The nomination of Mr./Ms. _____ has been accepted/rejected.

Remarks (If any): _____.

Signature (with Date): _____.

GUIDELINES FOR THE CONDUCT OF ELECTION/VOTING FOR
THE USLLS ALUMNI ELECTION , 2025

1. **PURPOSE:** These guidelines are formulated to ensure the smooth, transparent, and efficient conduct of voting for the Election of the Alumni Association of the University School of Law & Legal Studies (USLLS), Guru Gobind Singh Indraprastha University, Delhi. It outlines the eligibility, verification, voting process, and general guidelines to be followed during the election.
2. **ELIGIBILITY FOR CANDIDATES AND VOTERS:**
 - a. **Candidature:** Every individual who has studied and completed the course successfully in the University School of Law & Legal Studies (USLLS), Guru Gobind Singh Indraprastha University, can file the nomination form as notified by the Election Committee and shall be allowed to contest in the election.
 - b. **Restriction Arising out of Debarment:** Any Candidate who has been found to be debarred from the Bar Council of India, any State Bar Council or any Bar Association shall not be allowed to contest in the elections.
 - c. **Membership:** Every person who has been conferred a degree by the University School of Law & Legal Studies (USLLS), Guru Gobind Singh Indraprastha University, upon successful completion of an academic programme, shall *ipso facto* stand admitted as a member of the USLLS Alumni Association and be eligible to participate in its elections.
 - d. **Verification of Voter:**
 - (i). Only verified alumni members shall be permitted to cast their vote upon successful completion of the identification process as specified below.
 - (ii). In case of suspicion over the identity of a voter, the candidates shall be asked to verify the identity of the instant voter. Only after verification by the candidate and confirmation by the Election officer, the said verified alumni member shall be permitted to cast their votes.
3. **VENUE AND SCHEDULE OF VOTING:**
 - a. **Venue:** The voting shall be conducted at (Room number and Floor to be added), C-Block, University School of Law and Legal Studies, Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi - 110078.
 - b. **Polling Time Window:** The polling shall commence at 11:00 A.M. and shall conclude at 04:00 P.M. on 16/10/2025.

4. IDENTIFICATION AND ENTRY PROCEDURE:

- a. A document proving association with USLLS (such as Degree Certificate, Admit Card, College ID, or any official communication/document from USLLS verifying such Voter as Alma mater), and one valid Government-issued Photo ID proof (such as Aadhaar Card, PAN Card, Driving License, or Passport).
- b. Both documents shall be verified by the designated election officials before allowing entry into the polling area.
- c. Upon successful verification, the voter shall be marked as "*verified*" in the alumni register and issued a voter slip or token for casting the vote.

5. CONDUCT OF VOTING:

- a. Voting shall be conducted through a ballot system (as approved by the Election Committee).
- b. Each verified voter shall be allowed to cast one vote only.
- c. Voters shall maintain discipline and follow the instructions of the election officials present at the venue.
- d. Any form of canvassing, solicitation, or disturbance within or near the polling area shall be strictly prohibited.

6. PRESENCE OF CANDIDATES:

- a. All the candidates contesting the election are advised to remain present at the venue during the voting hours.
- b. Candidates shall not interfere in the polling process or attempt to influence voters in any manner.
- c. Candidates may nominate one authorised observer (with prior permission from the Election Committee) to witness the process for transparency.

7. CLOSING OF POLL AND COUNTING:

- a. The polling process shall close at 04:00 P.M. on 16/10/2025.
- b. The sealed ballot box, if required to be transported for counting, shall be sealed and moved to another room in the presence of the candidates.
- c. Counting shall commence in the presence of authorised members and observers immediately after the closure of the polling window.
- d. The final results shall be declared by the Election Officer upon due verification and approval by the Election Committee at 05:00 PM.

8. **GENERAL GUIDELINES:**

- a. Voters and candidates must follow all instructions issued by the Election Committee.
- b. Any grievance or objection in regards to the conduct of the election or the validity of candidature must be submitted in writing to the Election Committee before the declaration of results.
- c. The Election Committee reserves the right to resolve any dispute or procedural issue that may arise during the process.

9. **RESIDUARY POWERS OF THE ELECTION COMMITTEE:**

- a. Notwithstanding anything to the contrary contained herein, in the event of any ambiguity, inconsistency, lacuna or contingency not expressly provided for, the Election Committee shall have residuary authority to issue binding directions and take such measures as it deems necessary for the fair and orderly conduct of the election, and its determination thereon shall be final and binding.

10. **CONTACT:**

- For any clarification or assistance regarding the election process, Alumni members may contact the Election Committee through the email at uslls_ipuniversity@yahoo.com.



Prof. (Dr.) Ravinder Kumar
Chairperson, Election Committee,
USLLS Alumni Election,
University School of Law & Legal Studies,
Guru Gobind Singh Indraprastha University, Delhi



Prof. (Dr.) Queeny Pradhan
Dean,
University School of Law & Legal Studies,
Guru Gobind Singh Indraprastha University, Delhi

Dean
University School of Law And Legal Studies
Guru Gobind Singh Indraprastha University
Sector-16G, Okhla, New Delhi-110078



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Ref: GGSIPU/USLLS/2025-26/ 5275

Date: 12/08/2025

The undersigned is pleased to constitute the committee for conducting the election of the Alumni Association. The members of committee are as follows.

- | | | |
|-------------------------|---|-------------|
| 1. Prof. Ravinder Kumar | - | Chairperson |
| 2. Prof. Kavita Solanki | - | Member |
| 3. Prof. Anuradha Jha | - | Member |
| 4. Dr. Vani Prakash | - | Convener |

(Prof. Queeny Pradhan)

De Dean, USLLS
University School of Law And Legal Studies
Guru Gobind Singh Indraprastha University
Sector-16C, Dwarka, New Delhi-110078

Copy to:

1. All Committee members.
2. Guard File.