



Guru Gobind Singh Indraprastha University

("A State University established by Govt. of NCT of Delhi")

Sector 16-C, Dwarka, New Delhi-110 078

(Purchase Branch)

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F. No. 13.5(3)/IPU/ PUR/GSTExemptionCert./2015-16/ 710

Dated: 12.03.2026

CIRCULAR

Subject: Submission of Information/Documents for Renewal of Custom Duty Exemption under Notification No. 51/96-Customs

Reference **Certification of Registration** issued to the University for purpose of availing Customs Duty exemptions by Department of Scientific and Industrial Research, Ministry of Science and Technology, Govt. of India vide letter No.TU/V/RG-CDE (791) / 2020 dated 17.11.2020 in terms of Notification No.51/96-Customs dt.23.07.1996, Notfn. No.47/2017-Integrated Tax(Rate) dated 14.11.2017 and Notfn.No.45/2017-Central Tax (Rate) dated 14.11.2017, Notfn. No.45/2017-Union Territory Tax (Rate) dated 14.11.2017 which was **valid upto 31.08.2025 (copy enclosed)**.

In this regard, certain information /documents related to Research & Development programmes (ongoing & for the next three years) & Half Yearly Returns for Consumables/Equipment (Domestic/Import) in a prescribed format **for the purpose of renewing the status of Public Funded Research Institutions/Universities is required, in order to apply for renewal of Custom Duty Exemption under Notification No. 51/96-Customs by the Department of Science and Technology, Ministry of Science and Technology, Govt. of India.**

In light of the above, All Deans/Directors/Branch Heads of USS/Centres are kindly requested to submit the required information/documents related to your respective School/Department /Branch, point-wise, in the attached format must be submitted **both in hard copy and soft copy (via the following QR Code. also email to purchasebranch@ipu.ac.in), latest by 2:00 p.m. on 16.03.2026**, positively. The submission must be duly forwarded by the concerned Dean/Director/Branch Head.



The information required under this Circular may be treated as 'Urgent' & time bound manner.

This is forwarded with due approval of the Competent Authority.

(Dipin Arora)

Dy. Registrar (Purchase)

Note: If any information in the format is not applicable to your School/Department, please clearly indicate the same in the relevant section to facilitate accurate compilation by the Purchase Branch and mark the Annexures as per the format only.

Encl.: As above

Copy to:

1. All Deans/Director (with a request to circular to all the faculty members of their USS/ Centre).
2. Controller of Finance, GGSIP University.
3. Project Director, UITS to upload on the University website.
4. AR, VC Secretariat for kind information of Hon'ble Vice Chancellor, GGSIP University.
5. AR O/o the Registrar for kind information of Registrar, GGSIP University.
6. Office copy.



(Dr. Rajesh Sharma)
Asstt.Registrar (Purchase)

2/1/2025

Haf Year wise Data	Total R&D purchases Order Value for (Consumables Import)Rs	Total R&D purchases Order Value for (Equipments Import)Rs	Name of Faculty/User	School/Department
17.11.2020 to 31.03.2021				
01.04.2021 to 30.09.2021				
01.10.2021 to 31.03.2022				
01.04.2022 to 30.09.2022				
01.10.2022 to 31.03.2023				
01.04.2023 to 30.09.2023				
01.10.2023 to 31.03.2024				
01.04.2024 to 30.09.2024				
01.10.2024 to 31.03.2025				
01.04.2025 to 31.08.2025				

22/5/25

Haf Year wise	Total R&D purchases Oder Value for (Consumables Domestic)Rs	Total R&D purchases Oder Value for (Equipments Domestic)Rs	Name of Faculty/User	School/Department
17.11.2020 to 31.03.2021				
01.04.2021 to 30.09.2021				
01.10.2021 to 31.03.2022				
01.04.2022 to 18.07.2022				

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Haf Year wise	Total R&D purchases Oder Value for (Consumables Domestic)Rs	Total R&D purchases Oder Value for (Equipments Domestic)Rs	Name of Faculty/User	School/Department
17.11.2020 to 31.03.2021				
01.04.2021 to 30.09.2021				
01.10.2021 to 31.03.2022				
01.04.2022 to 18.07.2022				