

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, Delhi-110078

No. GGSIPU/DR(Aff)/2014/731-

Dated 09/14/14

Notification

All the Medical Colleges/ Institutions affiliated to GGSIP University conducting Post Graduate Medical courses / programmes (Degree and Diploma) and Super Speciality Medical courses / programmes are directed to send their proposal for revalidation / continuation of provisional affiliation for Post Graduate Medical courses / programmes (Degree and Diploma) and Super Speciality Medical courses / programmes for Academic Session 2015-16 latest by 19/12/2014 at 03:00 PM in the office of Deputy Registrar, GGSIP University, Room No. 20, Administration Block. Sector-16C, Dwarka, Delhi 110078.

(Rajiv Kale) Registrar

Application for Continuation of Provisional Affiliation by Guru Gobind Singh Indraprastha University (alongwith declaration form)

Academic Session 2015-2016

All the existing institutions are required to submit the following information complete in all respect to the Affiliation Branch, Room No.19 / 20, Administrative Block, GGSIP University, Sector-16C, Dwarka, New Delhi - 110075 latest by 19th December, 2014 [Friday], 3:00 p.m.(on working days/working hours).

I.	Details of the Institution			
(a)	Name & Address of the Institute along with Pin code			-
(b)	Telephone & Fax No	- :-	· · ·	·
(c)	Website			
(d)	E-Mail:			
(e)	Name of the			 1.44

II. Details of the Promoting Trust/Society/Govt. Body

Name of the Chairman/Secretary	
Name of the Trust/ Society	
Address	
Pin Code	
Registration No of the Trust/Society	
Telephone & Fax No	
Website	
Email	

III. Academic Programmes for which Affiliation/NOC is sought:

Existing Courses

Course	Existing Intake (2014-2015)		Duration	Year of	Letter No. of	Letter	Intake
Title	As approved by statutory body, if applicable	As approved by State Govt/ University	of the Course (Years)	Commencement	State Govt. NOC/ (2014-15)	No. of Univ. affiliation (2014-15)	applied for 2015- 2016
·	*	11.					
		_			,		

Append duly attested details if required. Annexure No.

New Courses

Course Title	Status of statutory body approval, if applicable	Intake applied for sanction by the Govt/Univ.	Duration of the Course (Years)	S. No. Of the Prescribed Pro'forma / Affiliation Form of the University on which the Institute has applied for this programme	Status of Letter of Intent of Statutory Body	Any other Information
			1			
	•					
		"				

Append duly attested details if required. Annexure No._____.

IV. Details of Land & Building

A	Land	
(i)	Area of Land	
(ii)	Ownership of land (Whether	
	rented/leased/ freehold)	
(iii)	Prescribed Land use (whether	
	conforming/non-conforming to	·
	Master Plan)	·
В	Building	
(i)	Whether Permanent/Temporary	
(ii)	Total Built-up area (in Sq Meters)	
(iii)	FAR Achieved (Built up area	
	available per student as against	
	prescribed by the University/Govt.	
ļ	Statutory Body	
(iV)	Total Built up area required as per	
	norms for all programmes	
C	Specifications of Accommodation	No. Size (in Sq Mtrs)
(i)	Number of class/tutorial rooms	
(ii)	Drawing Halls/Conference Room	
(iii)	Laboratories (give details)	
(iv)	Audio Visual Laboratories	
(v)	Library	
(vi)	Admn Block	
(vii)	Workshop	
(viii)	Computer Center	
(ix)	Toilets	
(x)	Common Rooms	
(xi)	Sports facilities (Indoor & Outdoor)	
(xii)	Playground	

(xiii)	Students Canteen	
(xiii)	Hostel (Total Area/rooms/Num	har of
	seats etc.)	ider or
(xv)	Any other facilities	
Appe	nd duly attested details if requi	ired. Annexure No
V.	Details of Other Facilities Ava	ailable YES/No
(i)	Drinking Water	
(ii)	Generator	
(iii)	Bank facility	
(iv))	Facilities provided for physicall	y Handicapped
(v))	Transport facilities	
(vi)	Medical facilities	
Appen	nd duly attested details if required	1. Annexure No.
VI.	Details of Library	
A	Details of Books (course-wise)	
(i)	No. of Titles	
(ii)	No. of Volumes	Programmes wise (as per list attached as Annexure 'A')
(iii)	Total number of books	(Transmission as randomic 11)
(iv)	No. of Journals/Foreign Journals	·
В	Details of Digital Facilities	
(i)	Whether library operations computerised, internet facility Reading room facilities, Photo facilities available, If yes, give	ocopying
(ii)	Inter library linkage facilities The institutes may indicate in	nformation or their
above:	as a sample and annead duly o	nformation as per their own programmes using the ttested details if required. (Annexure No)
		desired details it required. (Allilexure 140)
VII.	Details of the Labs/Workshops	s/Work stations available

Name of Laboratory	Major Equipment	List of equipment added during previous year
	· · · · · · · · · · · · · · · · · · ·	

Append duly atte	ested details if required.	Annexure No	·
VIII. Details of	f Computer Centre		
Name of Laboratory	No of Computers with configuration (programme wise as per list attached as Annexure 'A')	Other Equipment (LAN/ Servers/ Printers/ Firewall etc.	Legal Software (System & Application)
	•		

Append duly attested details if required. Annexure No.

IX. Teaching Staff (programme wise as per list attached as Annexure 'A')

Name	Desig- nation	Qualification	Scale of pay, other allowances/remu neration paid	Date of joining	Regular(R)/ Adhoc (A)/ Contract (C)/ Visiting (V)/ Guest (G)	Approved/ recognised by University (Yes/No)
. <u>.</u>						-

Append duly attested details if required. Annexure No._____.

X. Non - Teaching Staff & Technical Supporting Staff

Name	Designation	Scale of pay, other allowances/remuneration paid	Date of joining	Regular/ Adhoc/ Contract/
A 111				

Append duly attested details if required. Annexure No._____.

XI. Any new initiatives/achievements:

XII. Details of processing fee deposited with Accounts branch.

Programmes	Amount	Receipt No.	Dated	Annexure
				
		1		

DECLARATION	
The information furnished above is true & correct to the best of my knowledge and b	elief and i
based on facts. Nothing material has been concealed/misrepresented therein. If any i	nformation
furnished above is found to be false or misleading, concealed or suppressed, undersign	ned will b
liable for the consequences thereof.	nca will b
We further undertake that we will not run in the existing premises and likely to	he created

We further undertake	that we will not run in the existing premises and likely to be created
premises of	(Name of the institute), any academic programme(s) either of
full time / part time / c	listance education / open learning nature affiliated to any other central /
state / deemed / private	University or diploma/ certificate programme(s) approved earlier or now
by any statutory body /	autonomous body in the session 2013-2014.
•	2011.
•	

Signature:	Signature: Director/Principal of the Institute
Name:	Name:
Designation:	Designation:
Dated:	Dated:
Seal of the Society:	Seal of the Institute :

I hereby certify that all the above information are true and verified to the best of my knowledge and belief.

Signature of the Advocate	Seal / Stamp of the advocate
Name of the Advocate	Practicing at
Registration No.	
Date	Place:

Copy of Part-I to be submitted with the Proposal

for the Academic Session 2015-2016

Part-I

Parameter 1A: Legality of ownership and possession of land, land use

Criteria	Parameters	Existing Yes / No	Non-existing Yes / No
Application for new/ extension of NOC by State Government and continuation of affiliation by University for session 2011-2012 should be filled, signed and attested as supporting document in case the ownership possession and land use certificates have already been submitted to the University and DHE/ DTTE/ DHFW otherwise supporting documents in respect of land ownership, possession and land should be submitted / enclosed alongwith the proposal.	the society (acquisition by allotment/procurement)		

P.S.:- Duly attested copies of relevant documents & papers to be enclosed.

Parameter 1 B: Availability of built-up area and sanctioned building plan

Criteria	Parameters	Existing Yes / No	Non-existing Yes / No
Application for new/ extension of NOC by State Government and continuation of affiliation by University	Sanctioned building plan as approved by DDA / MCD/ Govt. body.		
for session 2011-2012 should be filled, signed and attested as supporting document in case the sanctioned building plan / other relevant papers have already been submitted to the University and DHE/DTTE/ DHFW otherwise supporting documents in respect of sanctioned building plan and existing built-up area should be submitted/enclosed alongwith the proposal.	Availability of built-up area as per the norms of statutory body/ University/ Govt. for proposed / existing programme(s).		

P.S.:- Duly attested copies of relevant documents & papers to be enclosed.

Name of the	Institute		
Name of me	HISHINE		

Parameter 1C: Safety Measures

Criteria	Parameters	Existing Yes / No	Non-existing Yes / No
Application for extension of NOC by State Government and continuation of affiliation by University for session	Structure Safety Certificate of building of the Institute/College		
2011-2012 should be filled, signed and attested as supporting document in case the sanctioned building plan / other	Certificate indicating that the building is earthquake resistant		
relevant papers have already been submitted to the University and DHE/DTTE/DHFW otherwise supporting	Availability of fire fighting devices at the institute		
documents in respect of safety measures should be submitted/ enclosed alongwith the proposal.	Building is adequately ventilated		

P.S.:- Duly attested copies of relevant documents & papers to be enclosed.

Signature:	Signature:
I hereby certify that all the above informati and belief.	on are true and verified to the best of my knowledge
Signature of the Advocate	Seal / Stamp of the advocate
Name of the Advocate	Practicing at
Registration No.	
Date	Place:

For All Institutes/ Colleges which propose to apply for revalidation of NOC and continuation of provisional affiliation for Academic Session 2015-2016

UNDERTAKING

(to be submitted by authorized signatory of the registered Society/Trust/Govt. Body and Director/Principal in case of existing institute)

I (Name of the Director/Principal) Director/Principal of (Name of the institute) hereby undertake to comply with all the conditions indicated by the University at the time of grant / continuation of provisional affiliation, Statutory Body while according approval and State Government while issuing No Objection Certificate for the academic session 2015-2016 along with other conditions imposed from time to time throughout the year by them.

I (Name of the Director/Principal) of the Institute (Name of the institute) also hereby undertake to abide by the Policy Guidelines of Govt. of NCT, Delhi /GGSIP University for academic session 2011-2012 onwards.

Signature:	Signature: Frust Director/Principal of the Institute Name:	
Designation:	Designation:	
Dated: Seal of the Society:	Dated: Seal of the Institute:	
I hereby certify that all the above informulation in the contraction i	mation are true and verified to the best of my	
Signature of the Advocate	Seal / Stamp of the advocate	
Name of the Advocate	Practicing at	
Registration No		
Date	Place:	
(The Undertaking should be submitted on	a non-judicial stamp paper of Rs. 100/-)	

- Kindly read the enclosed proformas / formats carefully and provide the information as per existing status. Also please see that all the Annexures / Papers / Documents bearing information provided by you are duly signed and attested. (Please verify with the originals if photocopies are being enclosed).
- Please ensure that all information / detail provided by you is authentic and verifiable. In case of wrong or incomplete information, the institute will be liable to own demerits, therefore furnish us with the latest / correct information specially in respect of the status of teaching/non-teaching staff, library, labs, computer centre, infrastructure, etc.
- Please use additional sheets wherever required but also do not furnish irrelevant papers / enclosure to substantiate your information.
- The Institutions established and run by Central Govt., the Govt. or a State Govt., or fully funded by the Central Government, the Government or a State Government may submit the above said undertaking on the letter head of the Institution duly attested by the Principal /Director of the Institute.

(On Letter Head of the Institute/College)

Declaration

I (Name of the Authorized signatory of the registered Society/Trust/Govt. Body in case of new institute) (Name of the Director/Principal in case of existing institute) of (Name of the Institute) declare that the information provided above is true to the best of my knowledge and I have not attempted to suppress or exaggerate data concerning this institution.

Signature:
Director/Principal of the Institute
Name:
Designation:
Dated:
Seal of the Institute:

Status of Endowment Fund created by the institute in case of programmes where it is not submitted to the statutory body

Sl.	Programmes	Year of Start of Programme in the University	Details of Endowment Fund (indicates Date, Amount, Bank and joint FDR number)		
			1 st Installment	2 nd Installment	3 rd Installment
1.	BBA				
2.	BBA [CAM]				
3.	BBA[T&TM]				
4.	BBA [B&I]				
5.	BBA (Second Shift)				
6.	BBA [CAM]		, .,		
	(Second Shift)				
7.	BBA [B&I]				
	(Second Shift)				
8.	BCA				
9.	BCA (Second Shift)				
10.	BJMC			· · · · · · · · · · · · · · · · · · ·	
11.	BJMC				
	(Second Shift)				

(Please enclose attested photocopies of the indicated installments)

Signature:	Signature:
Chairman/ Secretary of the Society/Trust	Director/Principal of the Institute
Name:	Name:
Designation:	Designation:
Dated:	Dated:
Seal of the Society:	Seal of the Institute:

Performance and Placement of Students in the past years

Kindly provide details in the following format in respect of student performance, admitted to various batches at your institute from its inception programme-wise.

Performance Sheet Batch-wise details (mention the batch/year of admission of students)

Semester- wise performance	Unsuccessful	Detained			Exemplary performance
1 st Sem.			•	-	
2 nd Sem.					
3 rd Sem.					
			, ,, ,,	 , , <u>, , , , , , , , , , , , , , , , , </u>	

- Past Record Year-wise details of any other extra curricular achievements of students like debates, quizzes, competitions and other academic activities which have been taken up / attended by students (seminars, workshops, conference, Group Discussions).
- Details of student association (Duties/Privileges)
- Nature of Discipline maintained by students of the college
- Events Identified for the year & plan of implementation (academic events, sports, other co-curricular activities)

Signature:	Signature:
Chairman/ Secretary of the Society/Trust	Director/Principal of the Institute
Name:	Name:
Designation:	Designation:
Dated:	Dated:
Seal of the Society:	Seal of the Institute:

<u>Lab Status</u> (To be provided programme-wise) as per status of 2014-2015

Sl.No.	Name of the programme		of equipments an the existing lat	
		1 st year	2 nd year	3 rd year
	·			
-				

(Please use it as a sample and utilize it as per the programme conducted.)

Signature:	Signature:
Chairman/ Secretary of the Society/Trust	Director/Principal of the Institute
Name:	Name:
Designation:	Designation:
Dated:	Dated:
Seal of the Society:	Seal of the Institute:

Status of Computer Lab (To be provided programme-wise) as per status of 2014-2015

Sl.No.	Programmes	Number and configuration of the existing terminals	Available Software	Quantity and Quality of Peripherals

N.B.: Please also indicate additional facility to be created in case a new programme/ additional programme is proposed for 2015-2016.

Signature:	Signature:
Chairman/ Secretary of the Society/Trust	Director/Principal of the Institute
Name:	Name:
Designation:	Designation:
Dated:	Dated:
Seal of the Society:	Seal of the Institute:

LIBRARY STATUS

Comparative	Status	2012-13	2013-14	2014-15
Titles (in numbers)				
References (in numbers	3)			
Total Books (in number	rs)			
I	National			
Journals (in numbers)	International			
Magazines				

1.	Book Bank (whether available or No	ot)			-	YES/NO
2.	Library Computerized /	automated or n	ot		- '	YES/NO
3.	Access to Electronic res (whether available or No	•	ents/	Faculty	-	YES/NO
4.	If Yes (indicate nos.)	(a) Journals (b) Networks	• • ed da	National International	-	
5.	Whether online reservat				_	YES/NO

Signatura	Signature:
Signature:	•
Chairman/ Secretary of the Society/Trust	Director/Principal of the Institute
Name:	Name:
Designation:	Designation:
Dated:	Dated:
Seal of the Society:	Seal of the Institute:

Profile of the Director/Principal/Approved/Recognized/Regular/Guest/Visiting Faculty /Non-teaching Staff

N.B.:- Kindly use this format for sending the profile of your faculty members programme-wise.

Seal of the Society:

Seal of the Institute:

Designation: Dated:

Name:

Details of Academic and Professional Qualifications of Faculty Members (including Guest Visiting) and Non-teaching staff working at (Name of the Institute) for session 2014-15 and

		conti	nue/identi	fied for sess	continue/identified for session 2015-2016			
Name of the	Academic /	Subject	Division	Division Percentage	Year of	University	Status	Identified
taculty	Professional				Passing/Award of		(1	for
status if Approved /	(Graduation		-		Degree			2015-2016
Qualified /	onwards)							
the University)								
Dr. Nisha*	MBBS							
	MD/MS							
	Ph.D.	Mention the title of thesis	title of thesis					
	Any other							
	Experience	!		77.7		1		
	Achievements							
Dr. Neha*	MBBS							
	MD/MS							
	M.Ch./DM							
	NET/GATE			Indicate				
	Qualified			percentile			•	
				,		-	_	_

Kindly use the format for giving the academic / professional qualifications of all the regular / visiting / guest faculty/ nonteaching staff functioning at your institute. Columns / Rows may be increased as per requirement. *These are just examples.

Achievements: In this column faculty may detail about consultancy work undertaken by the faculty besides participation in faculty development programmes / workshops / seminars and also mention about the publications / paper presentation / project / fellowship / award granted by government organization (if any).

Director/Principal of the Institute Name: Designation: Dated:

Seal of the Institute:

Signature:

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY Sector-16C, Dwarka, New Delhi – 110078.

Declaration Form in respect of norms of the University w.e.f. academic session 2015-2016

soc	or use of applicant body to be submitted by the authorized signatory (permanent member) of the iety/trust alongwith prescribed application form of the University for affiliation)
 FO	OPOSAL OF (Society/Trust)
CO	NTACT NO FAX. Email DURING
(Ses	ssion) IN AFFILIATION WITH GURU GOBIND SINGH DRAPRASTHA UNIVERSITY.
1.	Registered Society / Trust (Name)
2.	Allotment Papers of Permanent Campus(PC)
3.	Ownership Documents of PC - Registered sale deed/lease deed. Annexure No
4.	Record of Possession of PC - To be verified through tax receipt (water/property tax / electricity bill / telephone connection/any other)
5.	(Document No
5.	Sanctioned plan of the built-up area by DDA or Competent Government Body. Annexure No
7.	Actual built up area available exclusively for the proposed programme duly attested by the Authorized Signatory (permanent member) of the Society / Trust. Annexure No

(Signature & Seal of Authorized signatory)

8.	(Document No	e Society. Annexure No			
9.	By laws or Memorandum of Associat (Document No	ion of the Society/Trust. Annexure No			
10.	(Document No	or establishment of an educational institution from the ent. Annexure No			
11.	institute is already established and the				
12.	Annexure No(Document No	unning other programme of any other University/ bodydated)			
13.	Norms/Regulations of the GGSIP Unit	rust to abide by the Act, Statute, Ordinance, versity. Annexure No			
14.	(Document No	ned State GovernmentAnnexure No)			
15.	Letter of the Governing body of Society/Trust indicating the nomination of the authorized signatory for correspondence with this University. Annexure				
	6	Name of authorized signatory			
	Specimen Signatures of the	Designation			
	Authorized signatory with seal	(with seal)			
		dated)			
16.	Approval of the Statutory Body (Document No	Annexure No) dated)			
		(Signature & Seal of Authorized signatory)			

17.	Nosubmitted vide datedof	letter No
	(applications complete in all respects sho authorized signatory (permanent member	ould be submitted by/with signatures and seal of the
18.	In case the institution proposed to be esta premises of Lal Dora/Extended Lal Dora;	ablished, is in Lal Dora, Extended Lal Dora, School then following undertaking have to be submitted -
	(i) undertaking that the Land use is governed	ed as per the Master Plan of Delhi 2021 and zonal plan.
	Annexure NoDocument	Nodated
	(ii) Undertaking that the proposed institution area i.e. (Lal Dora/Extended Lal Dora	tte is proven to be operating in the non conforming ra for at least two years prior to the notification of
	Annexure NoDocument	No dated
19.	The institute is required to obtain an NO the courses to be run for which affiliation.	C from the concerned regulatory body that permits / NOC is required. Annexure No
	(Document No	dated)
	institute will comply with all the condition University/ Statutory body and the institutional distance education programme(s) within its	d enclosed herewith and I also undertake that the ons as may be imposed by the Govt. of NCT, Delhi/ tute shall not conduct any full time/ part time or its premises without the specific prior permission of a mark/ trade name of the University for any other any programme at any other campus.
		(Signature & Seal of Authorized signatory)
		Name
		Address
Date _		
l here knowl	eby certify that all the above informatedge and belief.	tion are true and verified to the best of my
Signat	ure of the Advocate	Seal / Stamp of the advocate
Name of the Advocate		Practicing at
Regist	ration No	
Date	•••••	Place:

Annexure 'A'

Si.No.	Programmes
1	MBBS
2.	PGMC
3	SSMC
4	MHRPD
5-	MCA
6	MBA
7	MA/M.Sc.(Criminology)
8	M.Sc. (Forensic Science)
9	B.Sc. (Medical Technology Radiotherapy)
10	B.Sc. (MLT)
11	B.Tech (IT)
12	B.Tech (CSE)
13	B.Tech (ECE)
14	B.Tech (EEE)
15	B.Tech (MAE)
16	B.Tech (PE)
17	B.Tech (CE)
18	B.Tech (Env. Engg.)
19	B.Tech (Tool Engg.)
20	B.Tech (ECE) (Second Shift)
21	B.Tech (CSE) (Second Shift)
22	B.Tech (EEE) (Second Shift)
23	B.Tech (IT) (Second Shift)
24	M.Tech (Digital Communication)

SI.No.	Programmes
25	M.Tech (Information Security)
26	M.Tech (Signal Processing)
27	M.Tech (RF & Microwave Engineering)
28	M.Tech (CSE)
29	M.Tech (IT)
30	M.Tech (VLSI Design)
-31	B.Ed.
32	B.A., LL.B. (Integrated)
33	BBA
34	BBA (CAM) (Second Shift)
35	BBA (T&TM)
36	BBA (International Hospitality)
37	BBA (B&I)
38	BBA (Modern Office Management)
39	BBA (Second Shift)
40	BBA (CAM) (Second Shift)
41	BBA (B&I) (Second Shift)
42	BCA
43	BCA (Second Shift)
44	ВЈМС
45	BJMC (Second Shift)
46	ВРТ
47	вро
48	BHMS
49	ВНМСТ
50	BASLP
51	B.Arch
52	B.Sc. (H) Nursing

SI.No.	Programmes			
53	ADCGC			
54	PGDDPR			
55	MPT (Musculoskeletal)			
56	MPT (Neurology)			
57	MPT (Sports)			
58	MPT (Cardiopulmonary)			
59	MPT (Sports)	·		
60	MOT (Nuerology)	•		
61	MOT (Musculoskeletal)			
62	MPO			
63	MPH (FE)	,		
64	B.Pharma			
65	MAHM			
66	МСРНМ			
67	BRT			
68	BDS			
69	BAMS			
70 71	MD Gynae MD Community Medicine/MD PSM			