



## GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

## [Central Stores Department]

[Email: central.stores@ipu.ac.in] 25302141

Ref.: GGSIPU/CS/Circular//2014/ \$89 July 28, 2014

## **CIRCULAR**

All the Deptt./Schools are hereby informed that the following <u>repaired</u> furniture items are available in the Central Store Deptt. of the University.

Name of Item	Qty. (Approx.)
1 Visitor Chair (Blue Colour) 2 Computer Chair (Blue Colour)	50Nos. 15 Nos.
Computer Table (White Top)	40 Nos.
Office Table 4x2 (Brown Top)	01 No.
Book Shelf	03 Nos.
Steel Almirah (Big)	01 No.
Student Desk (2 Seater)	15 Nos.
	Visitor Chair (Blue Colour)  Computer Chair (Blue Colour)  Cane Chair  Computer Table (White Top)  Office Table 4x2 (Brown Top)  Book Shelf  Steel Almirah (Big)

The above items would be issued to the concerned Deptt/Schools on receipt of approval of the Competent Authority alongwith duly filled in indent form.

(R.P. Kansal)
In-charge (Stores)

## Distribution to:

- i) All Deans/Directors/HOD/COE/COF/Librarian/Branch Heads
- ii) AR to Registrar
- iii) AR to Hon'ble Vice Chancellor for kind information please.
- iv) Office copy
- I) Incharge, Server Room with a recenest to likeload on univ. Website.